

Minutes of the Arizona School Bus Advisory Council
May 28, 2026, at 10:00am
Microsoft TEAMS Virtual Meeting

1. **Welcome and Call to Order** – Chairperson Franklin called the meeting to order at 10:00am MST and welcomed the Council members and the public who were all in attendance virtually.
2. **Roll Call** – The following Council members were present, Nicholas Franklin (Chairman), Trace Tolby (Co-Chair), Tom Hartman, Denice Hall, Captain Vern Havens, Sean Ross, Nicholas Lloyd.
3. **Attendees** – 49 attendees online
4. **Approval of the Meeting Minutes dated April 20, 2026 (Virtual Meeting)** – Co-Chair, Trace Tolby made the motion, and Captain Vern Havens seconded the motion to approve. All members were in favor and the motion passed.
5. **Request for council to move into executive session-** Sean Ross made the motion and Co-Chair Trace Tolby seconded the motion. All members were in favor and motion passed. Executive session was held with Assistant Attorney General Jordan Towers.
6. **Updates and presentations from working groups-** Denice Hall shared recommendations for the special needs section, Trace Tolby presented updates on driver requirements, and Tom Hartman proposed changes to school bus chassis. Chair Nick Franklin stated they still have research and discussion on the hours of service but should be ready to present at the next meeting.
7. **Schedule future meeting-** Chairman Nicholas Franklin stated our next meeting is scheduled for June 10th at 10:00am and will be hybrid.
8. **Meeting was adjourned at 11:58 MST.**

By:

Kimberly Thomas, Administrative Supervisor, DPS Student Transportation