

Minutes of the Arizona Student Transportation Advisory Council

Meeting held on November 17, 2025

Arizona Peace Officer Standards Training, Board Room

2643 E. University, Phoenix, Arizona 85034-6914

1. **Welcome and Call to Order** – Chairperson Franklin called the meeting to order at 10:00am MST. and welcomed the other Council members, the public in attendance and virtually.
2. **Pledge of Allegiance was performed**
3. **Roll Call** – The following Council members were present Nicholas Franklin (Chairman), Trace Tolby (Co-Chair), Nicholas Lloyd, Captain Vernon Havens, Denise Hall, Kela Powers and Jason Nelson. Council members appearing virtually were Chuck Essigs and Sean Ross.
4. **Members of the public-** Hilma Gustafson
5. **Attendees Virtually-** Angeline Raab, Annette Martinez, Anthony Ledesma, Ardell Nachie, Ariana Lopez, Bert Herzog, Brenda Fierro, Christian Miranda, Dale Wyman, Danny James, David Dillman, David's Notetaker, Debbie Hurt, Debra Murillo, Eddie Wheeler, Elina Gaona, Erendira Valenzuela, Eric Kissel, Gary A. Cummins, Glenna Campbell, Jeanne Vandemark, Jeff Kingsley, Jolene Johnston, Judy Silversmith, Kathy Joe, Kathy Roadlander, Kim Cox, Kimberly Beron, Leticia Valenzuela, Maria Rocha, Mark Curtis, Mashayla Kleinman, Moray Rodriguez, Patrick Fleming, POST AV Service, Rebekah Flores, Ronald Schepers, Sabrina Larimer, Shawn Tow, Thomas Sims, Trust Transportation, Virginia Lopez, Vivian Poulette, Warren Berdahl, William Bailey, William Olivas
6. **Approval of the Meeting Minutes dated October 18, 2025** - Captain Vern Havens made the motion and Co – Chair Trace Tolby seconded the motion to approve. All members were in favor and the motion passed.
7. **Members of the Public requested to speak-** None
8. **Update on 925 Emergency Rule** Chairman Nicholas Franklin advised that Mr. Paul Swietek was unavailable to attend the meeting to provide an update regarding the 15-925

emergency rule making. A written statement was provided by Mr. Swietek stating that the emergency rule making request has been canceled.

9. Chairman Nicholas Franklin asked for and Assistant Attorney General Erik Cooper spoke on the Emergency Rule Making cancellation and the use of study groups by the Council.
10. Chairman Nicholas Franklin read through regular rule making Article 3, 15-925. Questions were asked by Co- Chair Trace Tolby, Captain Vern Havens and Sean Ross.
11. Chairman Nicholas Franklin discussed how we will move forward with study groups. Chairman Franklin stated that a Google document was created for these study groups and will be maintained by the DPS. Currently we have approximately 90 individuals who have submitted the study group applications for consideration.
12. Captain Vern Havens gave a high-level overview of Article 1- School Bus Minimum Standards and Article 2- School Bus operators, Electric Hybrid and Alternate Vehicles.
13. Jason Nelson also addressed concerns with the current instructor manual dated in 2011 and how this should be a priority with one of the study groups.
14. Captain Vern Havens talked about future agenda items; we will not have a scheduled STAC meeting in December.
15. **Schedule future meeting-** Chairman Nicholas Franklin stated we have future meetings scheduled to ensure availability. The next scheduled meeting is set for January 14, 2026, at 10:00am MST.
16. Chairman Nicholas Franklin asked if there were any additional questions before the meeting is adjourned.
17. **Meeting was adjourned at 11:00am MST.**

By:
Kimberly Thomas, Administrative Supervisor
Student Transportation