

## **NOTICE OF PUBLIC MEETING**

### **Arizona Sex Offender Management Board**

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of the **Arizona Sex Offender Management Board** (the “Board”) and to the general public that the Board will hold a meeting, open to the public, on **October 7, 2025**.

The **October 7, 2025** Board meeting will be an in-person meeting. This means that the public has the opportunity to participate in-person. Information on how the public may attend is outlined below.

Please note the location of the **October 7, 2025**, Board meeting:

Arizona State Capitol  
1700 West Washington Street (Second Floor Conference Room)  
Phoenix, Arizona

The boardroom will be open to members of the public at 1:15 p.m.

A copy of the meeting agenda is attached. The Board reserves the right to change the order of items on the agenda.

Pursuant to A.R.S. § 38-431.02(H), the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to convene in executive session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to convene in executive session, which will not be open to the public, for legal consultation and advice concerning any item on the agenda.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting Ms. Ashlesha Naik at 602-223-2611 or via email at AZSOMB@AZDPS.GOV. Requests should be made as early as possible to allow time to arrange the accommodation(s).

Please see below on how to provide public comment on agenda items.

### **Procedures for Submitting a request to speak form (Please read through each option carefully):**

Public comments for the meeting will be accepted in written form or verbally during the meeting.

- **Written Public Comments:**
  - Written comments for the meeting will be accepted by:
    - Submitting a written public comment form available at:  
<https://www.azdps.gov/form/somb-call-to-the-public-inperson>.

- USPS to Arizona Department of Public Safety/AZSOMB P.O. Box 6488 Mail Drop 1360, Phoenix, AZ 85005. Please note that USPS mail takes time to be delivered. Please plan accordingly to ensure that the Board receives the written public comment by the deadline for the Board to receive a written comment set forth below.
- **The deadline for the Board to receive a written comment is Monday, October 6, 2025, at 5 p.m.** Written comments received after the deadline, including those that are mailed but not received by staff, will not be posted and will not be provided to members.
- Written comments will not be read into the record; however, staff will post all written comments received by the deadline on the Board's agenda by the deadline for the Board to receive a written comment set forth above.
- **In-Person Verbal Comments.** Individuals attending the Board meeting in-person may provide a verbal public comment during the Call to the Public agenda item.
  - A person who wishes to provide a verbal public comment in-person must complete and submit a request to speak form available at <https://www.azdps.gov/form/somb-call-to-the-public-written-> to Board staff prior to the start of the meeting. The request to speak form informs Board staff that you will be present in-person at the meeting to provide your public comment.
  - The Board asks that request to speak forms be completed and submitted prior to the day of the meeting. The form, however, will also be available to complete and submit to Board staff at the meeting. Individuals who submit a request to speak form after the start of the meeting will not be provided the opportunity to speak.

#### **All Public Comments**

- Verbal public comment will be limited to two minutes by the Board Chair, unless the time limit is adjusted by the Board Chair, at the start of the meeting.
- If submitting a request to speak form, Board staff will call on you to speak during the Call to the Public agenda item. Board staff will only call speakers one time. If a speaker is not ready and available to comment at that time, staff will move on to the next speaker. If you miss your turn, Board staff will attempt again at the end of the list. The order in which names are called will be in the order in which the registrations are received.
- Before beginning your public comment, please state your name and organization (if applicable) for the record.
- If you need assistance with submitting a request to speak form, submitting a written public comment, please contact the Board's office at (602) 223-2611 and a staff member will assist you.

DATED AND POSTED this 3rd Day of October 2025.

*By Jenna G. Mitchell*

**Major Jenna G. Mitchell**  
**AZSOMB Program Manager**

**Arizona Sex Offender Management Board**  
**Tuesday, October 7, 2025**  
**Regular Session**

**1:30 PM**

**ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS.**

**THE AGENDA AND BACKGROUND MATERIAL ARE PROVIDED TO BOARD MEMBERS ELECTRONICALLY (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) AND POSTED ON THE ARIZONA PUBLIC MEETING WEBSITE AT PUBLICMEETINGS.AZ.GOV. ADDITIONALLY, A HARD COPY OF THE AGENDA IS AVAILABLE AT 2222 WEST ENCANTO BLVD., PHOENIX, AZ. PLEASE EMAIL AZSOMB@AZDPS.GOV TO INSPECT THE DOCUMENTS.**

**REMINDER:** As required by Open Meeting Law, please refrain from engaging in conversations, texts, emails and other forms of communication with individual board members. All questions, comments, deliberations and decisions should be stated to the public body as a whole in open session.

**1. ROLL CALL**

- 2. CALL TO THE PUBLIC** — This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

- a. Review of Written Public Comments Received
- b. Other Public Comments

**3. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

- a. Welcome and Opening Remarks
- b. Board Member and Staff Introductions
- c. Establish Board Member Terms (two, three, or four years)
- d. Nomination and Election of Board Chair
- e. Board Member Training
- f. Discuss Board Procedures
- g. Establish Future Board Meeting Dates
- h. Call for Next Meetings Agenda Items

- 4. THE BOARD MAY VOTE TO CONVENE AND ENTER INTO AN EXECUTIVE SESSION FOR ANY REASON AUTHORIZED BY A.R.S. § 38-431.03** including

personnel matters, confidential records, legal advice, litigation, contract negotiations, employee salary discussions, and international or tribal negotiations. (To do so, the public body must first vote publicly to enter executive session, specifying the reason, and no legal action or final decisions can be made during the session. All motions and voting must be conducted after return to the public session.)

## **5. ADJOURNMENT**