

Minutes of the Arizona School Bus Advisory Council

Meeting held on October 8, 2025

Arizona Peace Officer Standards Training, Board Room

2643 E. University, Phoenix, Arizona 85034-6914

1. **Welcome and Call to Order** – Chairperson Franklin called the meeting to order at 10:05am MST. and welcomed the other Council members, the public in attendance and virtually.
2. **Pledge of Allegiance was performed**
3. **Roll Call** – The following Council members were present Nicholas Franklin (Chairman), Trace Tolby (Co-Chair), Nicholas Lloyd, Captain Vernon Havens, Denise Hall, Tom Hartman. The following Council member was present virtually Jason Nelson.
4. **Members of the public-** Cathy Erwin
5. **Attendees Virtually-** Adam Evans, Andrew Miller, Anthony Ledesma, Arthur Jeong, Arthur Peru, Brissa Quevedo, Christianna Charlie-Begay, Craig Lunt, Craig's Notetaker, Dale Wyman, Darrin Anderson, David Thiele, Donna Evans, Eddie Wheeler, Erendira Valenzuela, Eric Evans, Eric's Notetaker, Frank Castillo, Harrison Smith, Jason Nelson, Jerrald Goodman, Joey Begay, John Stone, Katherine Martin, Laura Becker, Luis De La Torre, Mashayla D Kleinman, Matt Yost, Meagan Scott, Michele Parmley, Mitchel Thomas, Patricia Frasure, Patrick Fleming, POST AV Service, Reagan Priest, Rebecca Beebe, Richard Garmon, Ronald Snow Jr., Sabrina Larimer, Santos Greer, Sergio Pulido, Shannon Hernandez, Shawn Tow, Shelley Allen, Sparkles Williams, T Sims, Thelma Whitbeck, Thomas Sims, Tommy McCabe, Vivian Poulette, William Bailey
6. **Approval of the Meeting Minutes dated September 10th, 2025** - Captain Vern Havens made the motion and Co – Chair Trace Tolby seconded the motion to approve. All members were in favor and the motion passed.
7. **Members of the Public requested to speak-** Rebecca Beebe requested to speak on Hours of Service.
8. Chairman Nicholas Franklin advised Ms. Beebe's that the council is working on creating and staffing study groups to address her concerns.

9. Inspector Tim Elmer was present on behalf of Sergeant Will Lunt to answer any questions regarding 925 vehicles.
10. **Update on 925 Emergency Rule-** Mr. Paul Swietek stated he has been working with the Attorney General's Office on the approval. He will follow up next week with the government liaison and see if we can get rule making waiver expedited.
11. Chairman Nicholas Franklin read through Article 3, 11-15 passenger vehicle and asked for input for each section from the council.
12. Discussion was held on where the spare tire should be mounted, 4-ways vs. 8-way lighting, and lettering sizing.
13. Captain Vern Havens made a motion to approve Article 3 11-15 Passenger Vehicles as written and Co-Chair Trace Tolby seconded it. All in favor, motion passed.
14. Paul Swietek from the Department requested we read through the Economic Impact Statement with the council to ensure all questions are answered thoroughly.
15. Captain Vern Havens made a motion to accept the Economic Impact Statement as is with corrections as noted in discussion points. Co – Chair Trace Tolby seconded the motion. All were in favor and motion passed.
16. Chairman Nicholas Franklin asked if anyone had recommendations for future topics or comments. Jason Nelson recommended we create a set of procedural standards for each working group.
17. **Schedule future meeting-** Chairman Nicholas Franklin asked which dates in November may work best for everyone. Captain Vern Havens recommended November 18th for the next STAC meeting at 10. **(Date is subject to change based on location availability)**
18. Chairman Nicholas Franklin asked for a motion to adjourn the meeting. Captain Vern Havens made the motion, and Nicholas Lloyd seconded the motion. All in favor and motion passed.
19. **Meeting was adjourned at 12:23PM MST.**

By:
Kimberly Thomas, Administrative Supervisor
Student Transportation