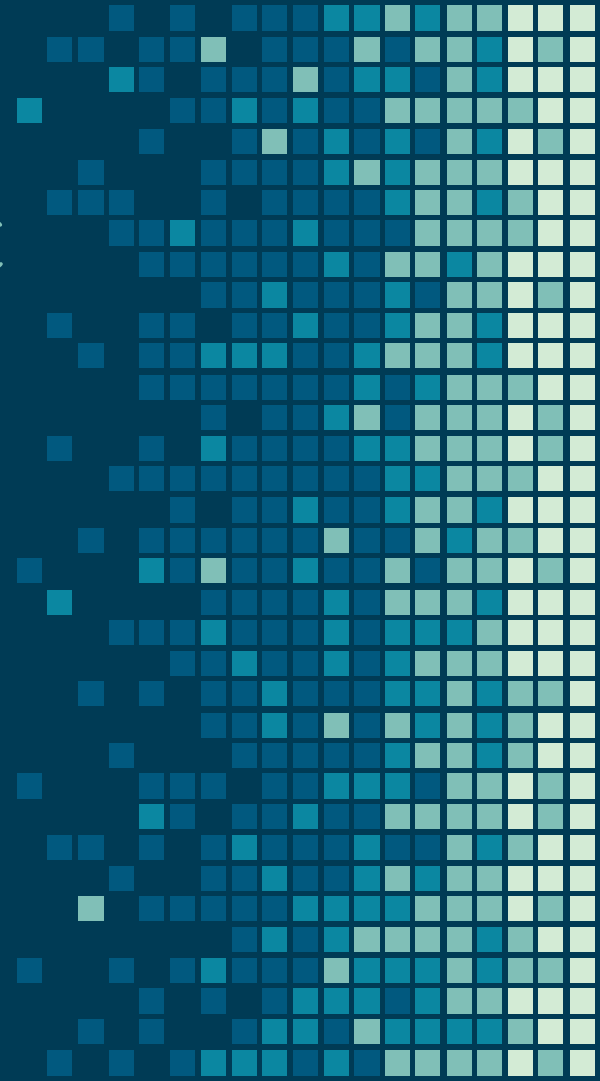


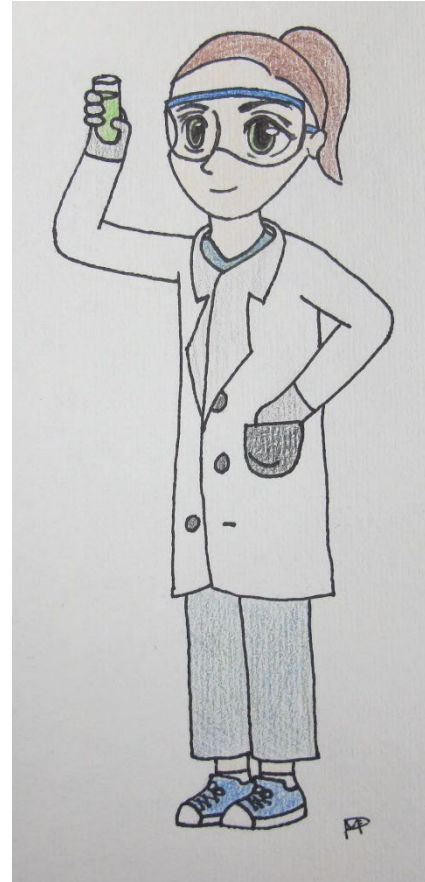
Arizona Department of Public
Safety

DNA Evidence Collection for Agencies



Today's Presenters

Your friendly, neighborhood
Forensic Scientists

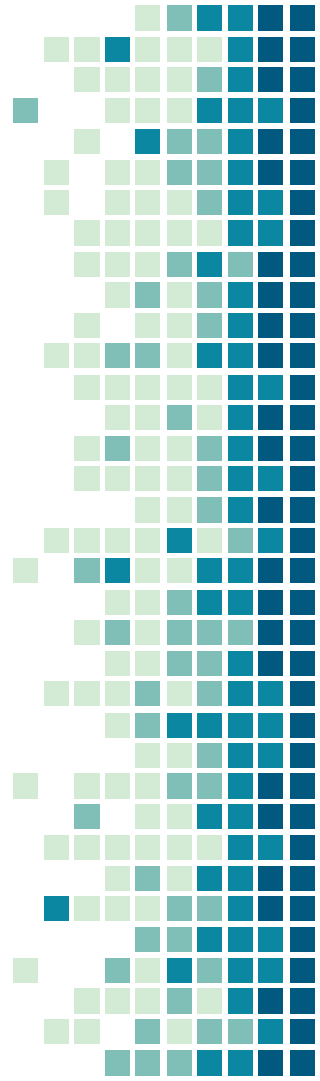




What can DNA do for you?

CSI Effect affecting you?

- We're here to help bridge the gap
- How to get your evidence processed instead of sent back
- What can/does the lab even do???



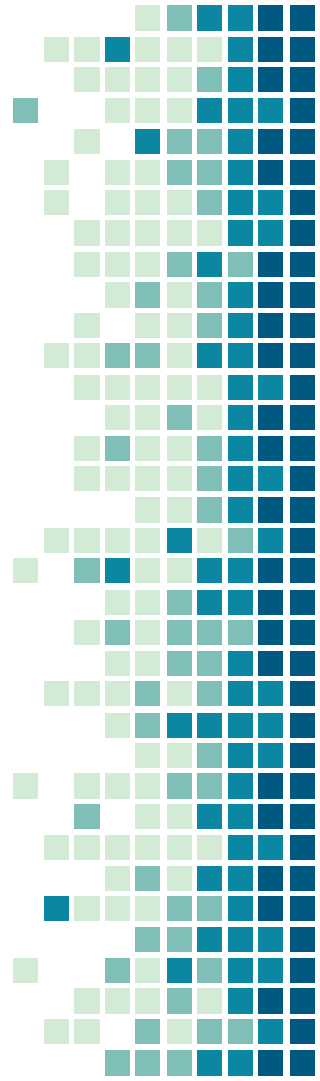
“ Communication

- *We are here to start the conversation*
 - *Help us help you*
- *Please ask questions*
 - *Sticky notes*



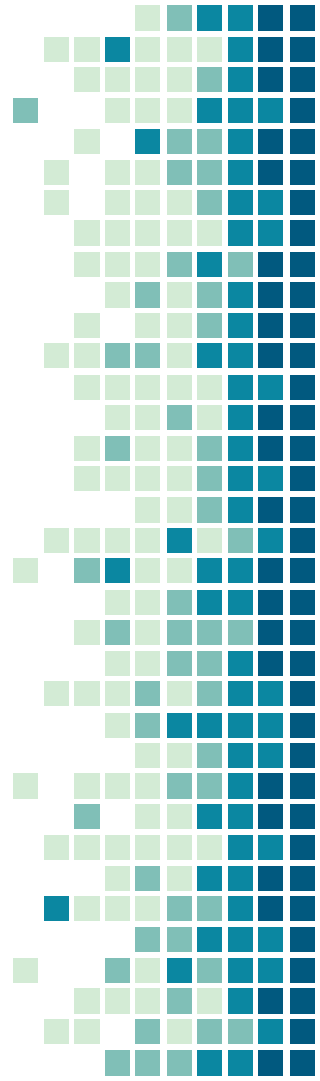
Housekeeping

- Bathroom location
- Class is broken into 3 parts
 - With breaks in between
- Class Materials Packet
 - Survey
 - Handouts

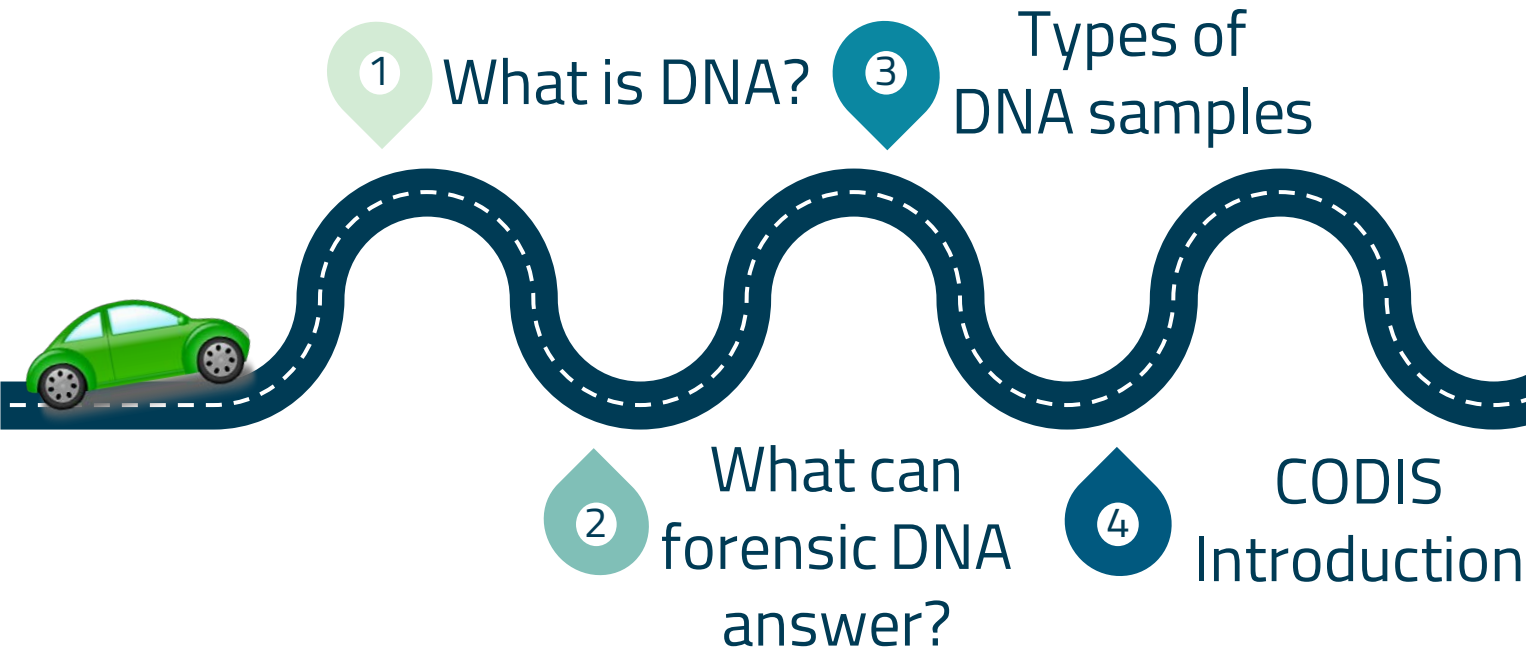


Disclaimer

Please note: anyone from an agency that does not typically submit DNA evidence to the DPS laboratory system (i.e. Scottsdale PD, Phoenix PD, Mesa PD) be aware that this presentation will entail information that *is specific to the AZDPS crime lab submission guidelines and requirements. Your crime lab may have different requirements, recommendations and guidelines.*



Today's Topics



Today's Topics

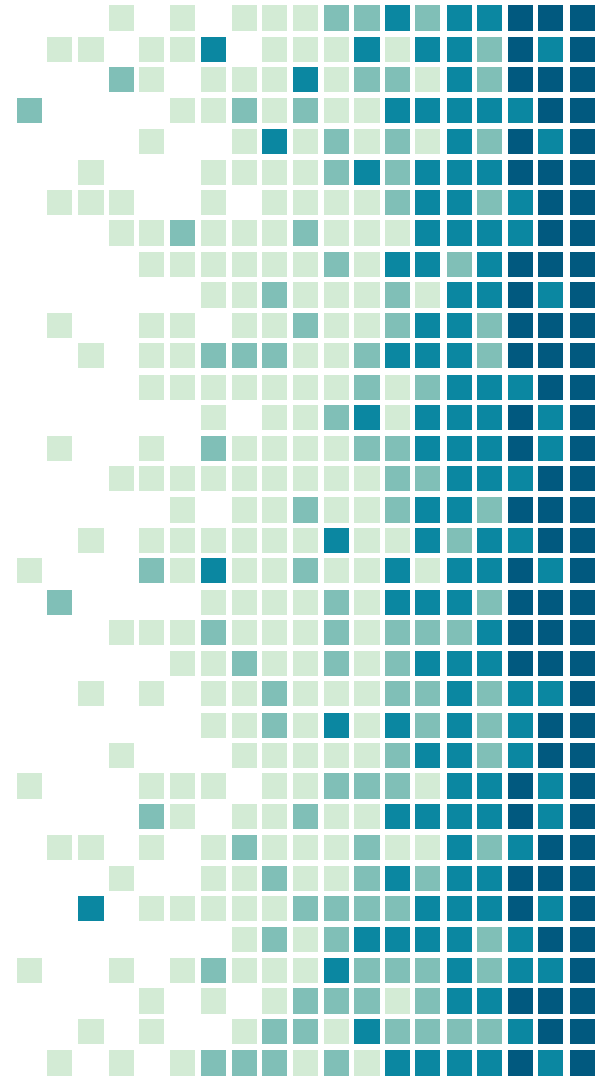
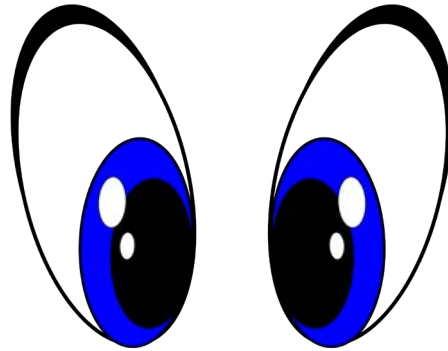


Performance Objectives

- Identify three sources of DNA
- Identify CODIS eligible/not CODIS eligible evidence given scenarios
- Demonstrate how to collect DNA from various types of evidence
- Demonstrate how to properly fill out the AZDPS DNA Supplemental Form

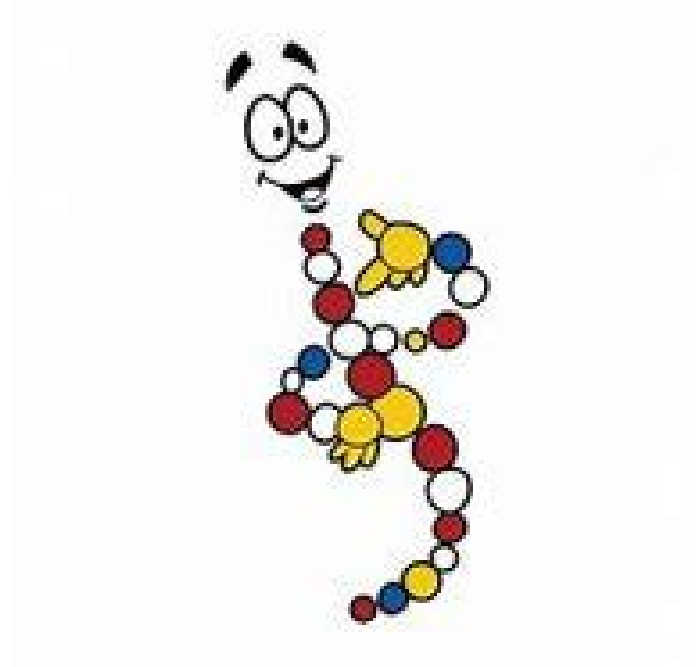
What is DNA?

Let's take a look!



What is DNA?

- DNA stands for Deoxyribonucleic Acid
- DNA is the genetic instructions inherited from a mother and father



What is DNA?

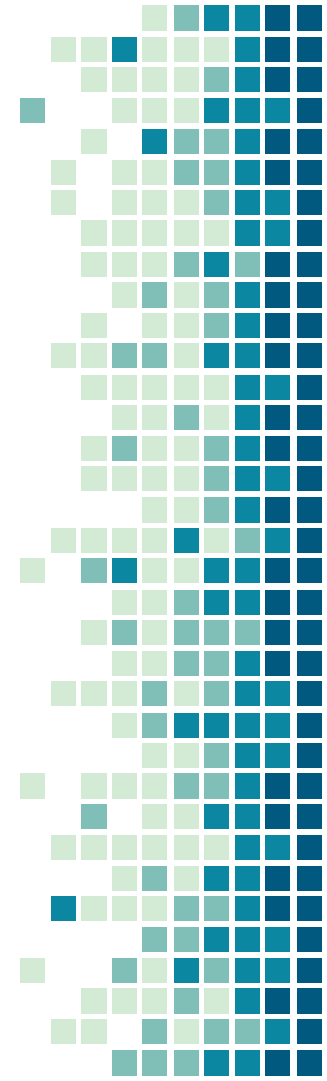
- Can be found in most cells in the body. Best sources of DNA are body fluids and tissues.
- DNA is unique to each individual (exception - identical siblings)



What is DNA?

What is a DNA profile?

- A list of numbers that represent the length of small areas of your DNA
- We look at 23 areas of your DNA
- There are 2 numbers for each of the 23 areas (one from each parent)
- The list of these numbers is unique to you



LOCUS	Crime Scene Evidence
AMEL	X,Y
D3S1358*	14,16
D1S1656	11,11
D2S441	11,12
D10S1248	12,13
D13S317*	8,9
PENTA E	14,28
D16S539*	9,12
D18S51*	13,15
D2S1338	24,24
CSF1PO*	11,12
PENTA D	11,13
TH01*	8,9
vWA*	14,18
D21S11*	22,22
D7S820*	11,12
D5S818*	7,12
TPOX*	8,12
D8S1179*	13,14
D12S391	28,28
D19S433	13,13
SE33	19,28.2
D22S1045	15,15
DYS391	9
FGA*	21,23
DYS576	19
DYS570	29

Example of DNA Profile and comparison

Notice the two numbers at each location for the crime scene evidence

LOCUS	Crime Scene Evidence	Suspect 1
AMEL	X,Y	X,Y
D3S1358*	14,16	14,16
D1S1656	11,11	11,12
D2S441	11,12	8,9
D10S1248	12,13	14,15
D13S317*	8,9	8,9
PENTA E	14,28	15,15
D16S539*	9,12	8,11
D18S51*	13,15	13,14
D2S1338	24,24	28,24
CSF1PO*	11,12	10,15
PENTA D	11,13	8,18
TH01*	8,9	7,9
vWA*	14,18	8,11
D21S11*	22,22	21,28
D7S820*	11,12	10,16
D5S818*	7,12	19,21
TPOX*	8,12	12,12
D8S1179*	13,14	15,16
D12S391	28,28	21,23
D19S433	13,13	5,11
SE33	19,28.2	28.2,28.2
D22S1045	15,15	13,13
DYS391	9	10
FGA*	21,23	22,23
DYS576	19	15
DYS570	29	21

Example of DNA Profile
and comparison

Is it a
match to
suspect 1?

NO

LOCUS	Crime Scene Evidence	Suspect 2
AMEL	X,Y	X,Y
D3S1358*	14,16	14,16
D1S1656	11,11	11,11
D2S441	11,12	11,12
D10S1248	12,13	12,13
D13S317*	8,9	8,9
PENTA E	14,28	14,28
D16S539*	9,12	9,12
D18S51*	13,15	13,15
D2S1338	24,24	24,24
CSF1PO*	11,12	11,12
PENTA D	11,13	11,13
TH01*	8,9	8,9
vWA*	14,18	14,18
D21S11*	22,22	22,22
D7S820*	11,12	11,12
D5S818*	7,12	7,12
TPOX*	8,12	8,12
D8S1179*	13,14	13,14
D12S391	28,28	28,28
D19S433	13,13	13,13
SE33	19,28.2	19,28.2
D22S1045	15,15	15,15
DYS391	9	9
FGA*	21,23	21,23
DYS576	19	19
DYS570	29	29

Example of DNA Profile
and comparison

Is it a
match to
suspect 2?

YES!

What is DNA?

What is a DNA profile?

- It is not any one number that is unique to each person, but rather the list of numbers
- The more numbers on the list, the more unique the profile is.



The uniqueness of a DNA profile can be likened to an address

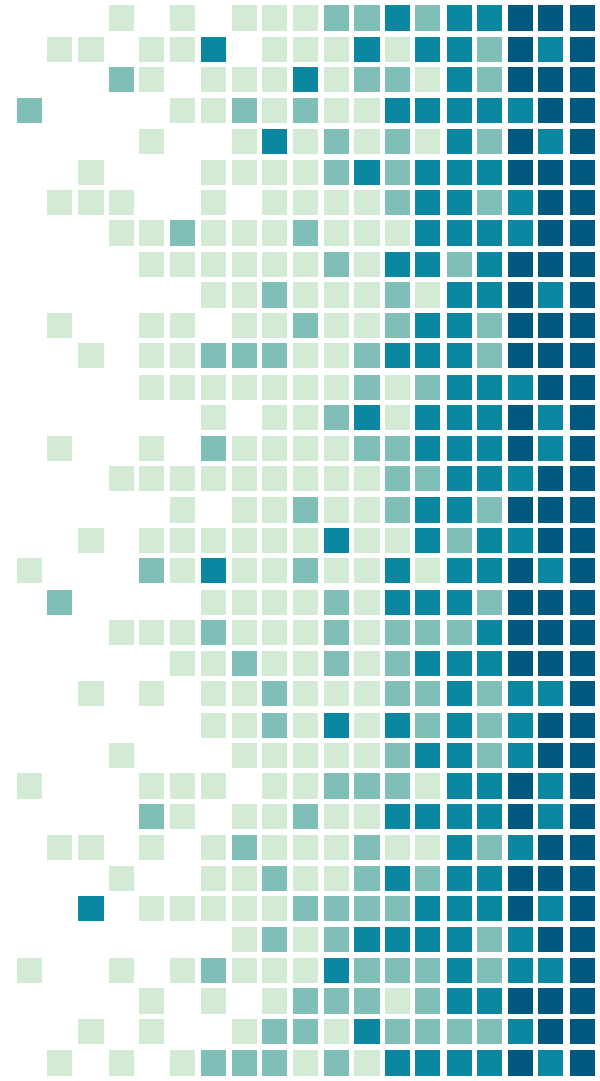
DNA Rocks
5432 S. Helix Lane
Genetics, AZ 85009



JAMES WATSON
1953 Crick Ave.
Forensicland, AZ 83254

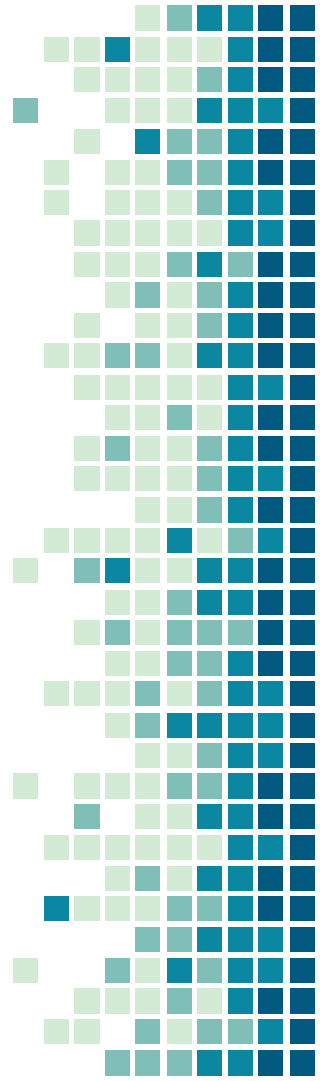
What Can Forensic DNA Answer?

Let's explore DNA technology's
helpfulness and limitations



Because DNA is unique to an individual, it is useful in forensic investigations.

Understanding how DNA can help your investigation will help you apply this technology in the most effective manner.

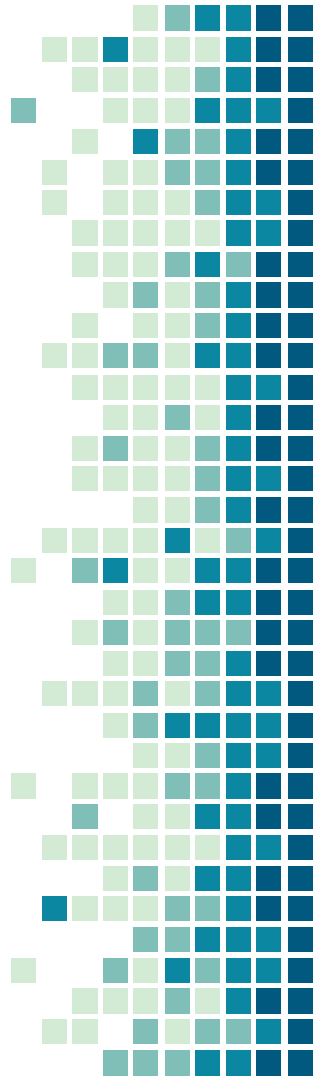


What Can Forensic DNA Answer?

In terms of each case, think about what questions you are trying to answer and how DNA can help you answer those questions.

? ? ? ? ?

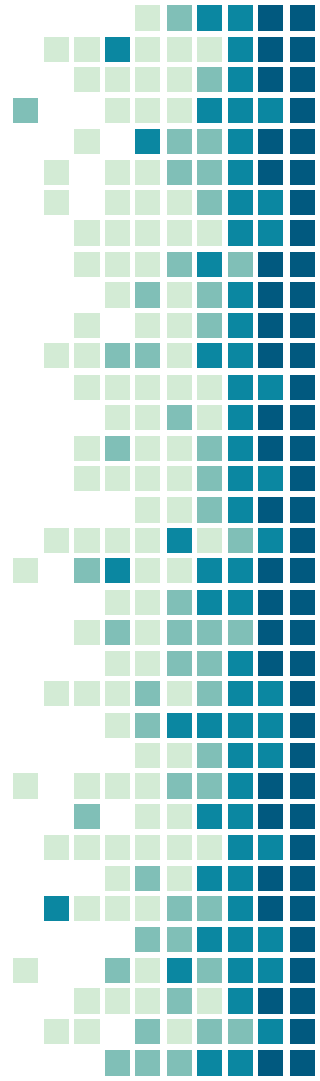
Some cases are just not DNA cases.



What Can Forensic DNA Answer?

Can help generate investigative leads in cold cases and cases without suspects (utilizing CODIS database)

- Example: A DNA profile from a cigarette butt found at the crime scene is put into CODIS and “hits” a profile already in CODIS.



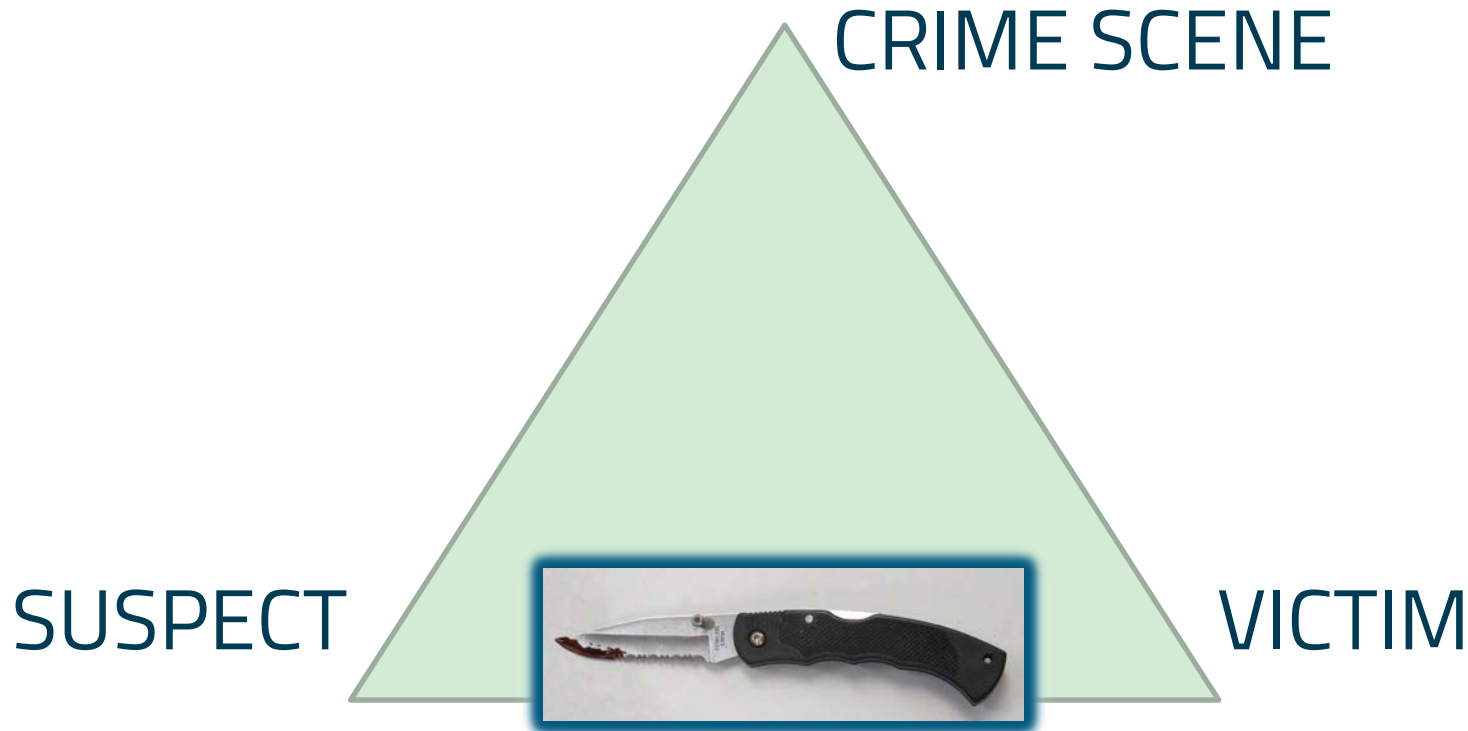
What Can Forensic DNA Answer?

Whether a particular DNA profile is present on an item or at a crime scene (forensic evidence triangle)

- Example: The DNA profile from the blood found on the knife collected from the suspect matches the DNA profile of the victim.



Forensic Evidence Triangle

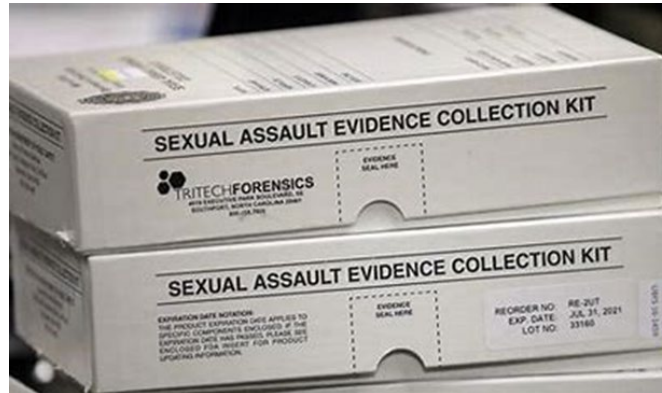


Suspect's knife has victim blood on it

What Can Forensic DNA Answer?

Develop perpetrator from a Sex Assault Kit (SAK)

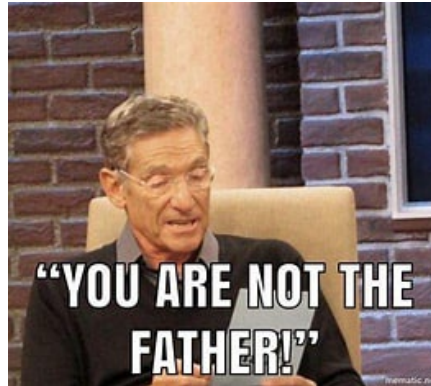
- Example: The DNA profile from victim's body matches the suspect



What Can Forensic DNA Answer?

Familial questions (e.g. criminal paternity)

- Example: Pregnancy resulting from a sexual assault or sexual contact with a minor



What Can Forensic DNA Answer?

Identity of an individual

- Examples
 - Unidentified human remains (DPS will do only if it's related to a crime)
 - Unknown identity cases (unable or unwilling to identify themselves)



What CAN'T Forensic DNA Answer?

How the DNA got there

- There are many ways DNA can be transferred to an item: touching, sneezing, talking, transferring of bodily fluids and natural shedding of skin cells.



What CAN'T Forensic DNA Answer?

When the DNA got there

- No time frame on how long DNA will last, it depends on several factors as well as how much DNA was left behind.
- *"World's Oldest Genome Sequenced From 700,000-Year-Old Horse DNA"* – National Geographic

What CAN'T Forensic DNA Answer?

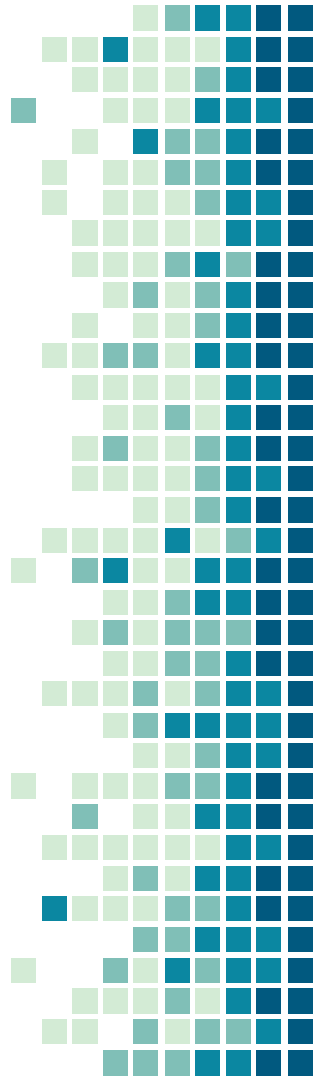
Whether an item was **handled** by an individual

- There are many ways for someone's DNA to be transferred to an item. This is why we typically will not perform DNA analysis on prohibited possessor cases.

What CAN'T Forensic DNA Answer?

Consent

- Example: A sexual assault where the suspect claims the sexual contact was consensual





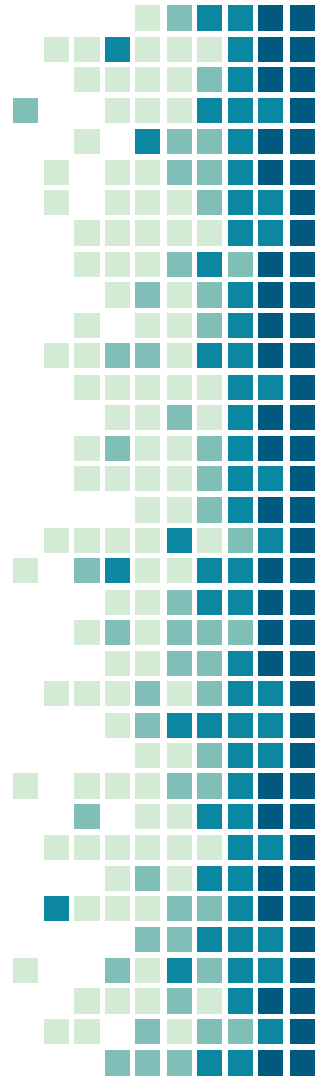
Types of DNA Samples

Best explained as the good, the bad
and the ugly



Types of DNA Samples

- The “Good” - blood, saliva & semen
- The “Bad” - trace/touch DNA
- The “Ugly” - urine, feces & vomit



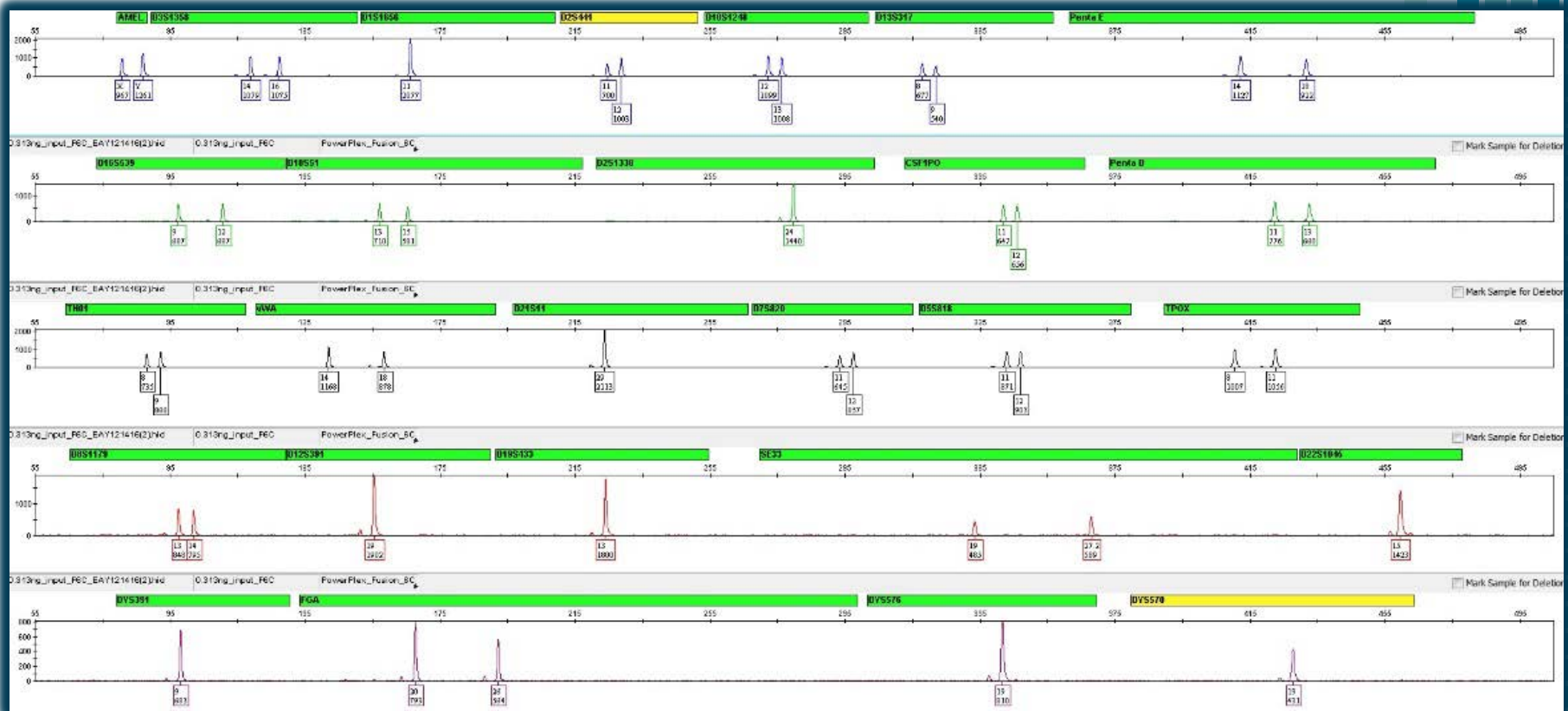
Types of DNA Samples



Blood, Saliva and Semen

- Usually very good sources for DNA
- Usually single source samples
- Usually need less sample to get results

Single Source DNA Profile



Each location usually has only one or two peaks

Types of DNA Samples

Better examples of “Good” DNA samples

- Blood – Blood on broken window at point of entry
- Saliva – Cigarette butt or water bottle
- Mucus – Used tissue
- Semen – Used condom

*The condition, the amount, and other factors can affect the quality.

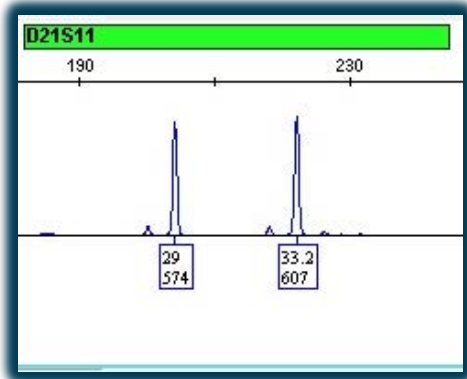
Types of DNA Samples



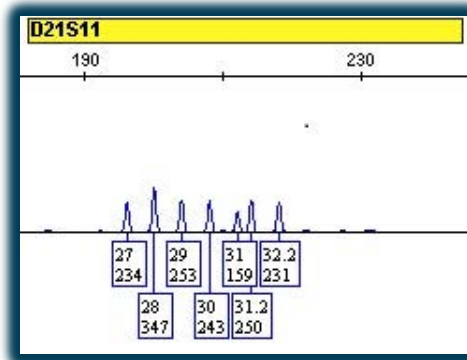
Trace/Touch DNA

- Generally a very limited source of DNA
- Sweat is considered a trace DNA sample
- Not much DNA present = might only get a partial DNA profile
- Often results in DNA mixtures

What Does A Mixture Look Like?



Single source – Usually one or two peaks per location



Mixture – Many peaks per location

Can be very difficult to interpret

What Does A Mixture Look Like?



Types of DNA Samples – “The Bad”

- Touching a surface briefly usually leaves very little, *if any*, DNA
- There are many factors which effect how much DNA is left behind
 - Cleaning products do not necessarily remove DNA

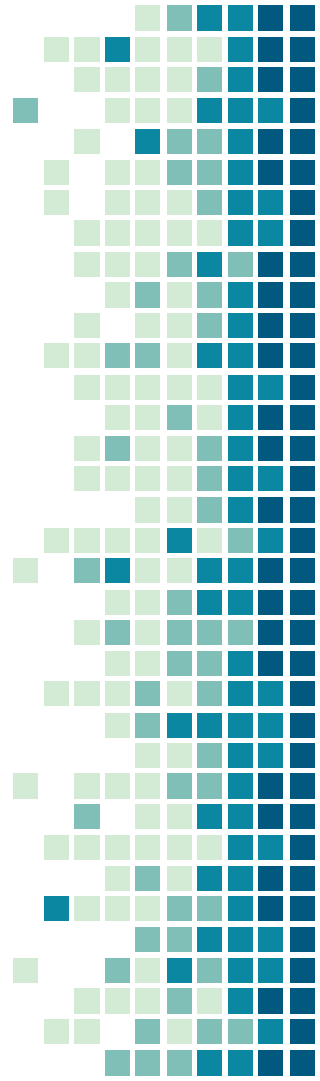


TABLE 1 - Factors Affecting Touch DNA Transfer



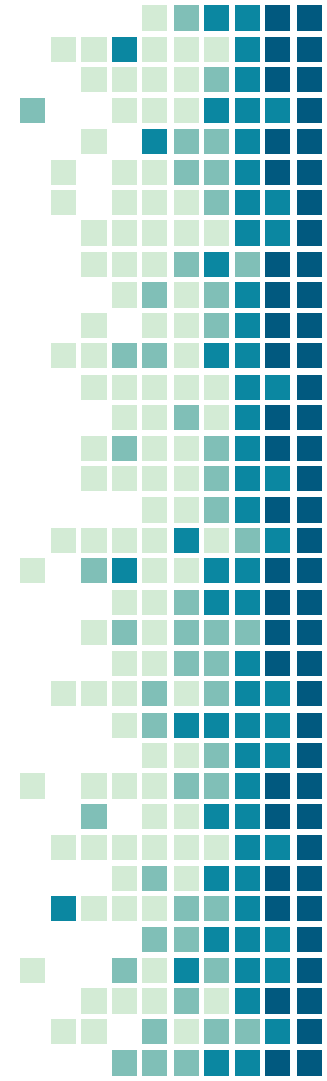
Factor	Implications on touch DNA transfer
Skin-shedding status	<p>Profiles of high shedders:</p> <ul style="list-style-type: none"> • Men, ages 18–45 years old • Sweaty or dry hands • Lack of hand washing • Frequently touch their body with their hands
Type of contact	<p>Touch DNA yield increases with:</p> <ul style="list-style-type: none"> • Greater pressure of hands on object/body • Friction between hands and touched object/body • Increased touch time
Substrate surface	<p>Touch DNA yield is greater when collected from porous or rough surfaces (such as wood or fabric) than nonporous or smooth surfaces.</p>

DNA = deoxyribonucleic acid.

Types of DNA Samples – “The Bad”

Better samples would be something handled/used over a long period of time such as

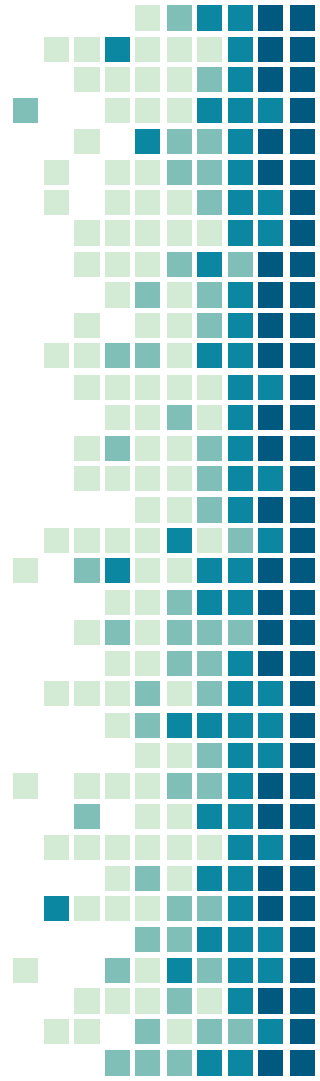
- Hat
- Cell phone
- Shirt
- Sunglasses



Types of DNA Samples – “The Bad”

Then there are “The REALLY Bad” samples

- Shell Casings
 - Last resort item
 - Cannot be a dual request item (must choose between LP and DNA)
 - Item only touched briefly
 - Undergoes extreme heat
 - Very small surface area



Types of DNA Samples



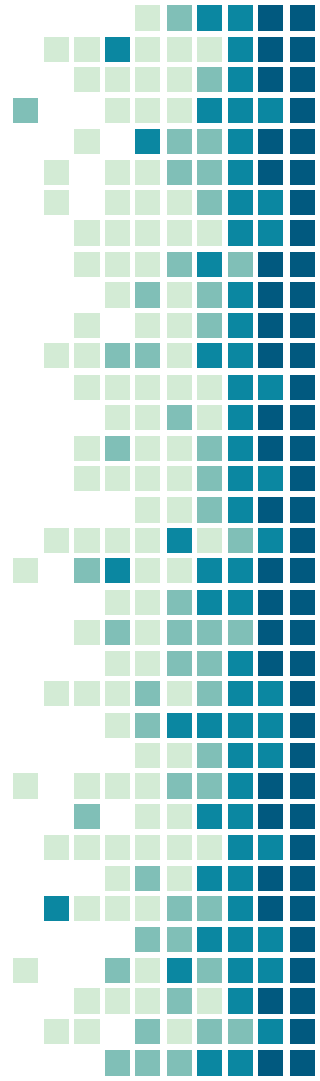
Urine, Feces, Vomit, etc.

- These are not routinely tested for DNA
 - Feces: freeze and swab outside
 - Vomit: swab
 - Urine: call the lab

Types of DNA Samples

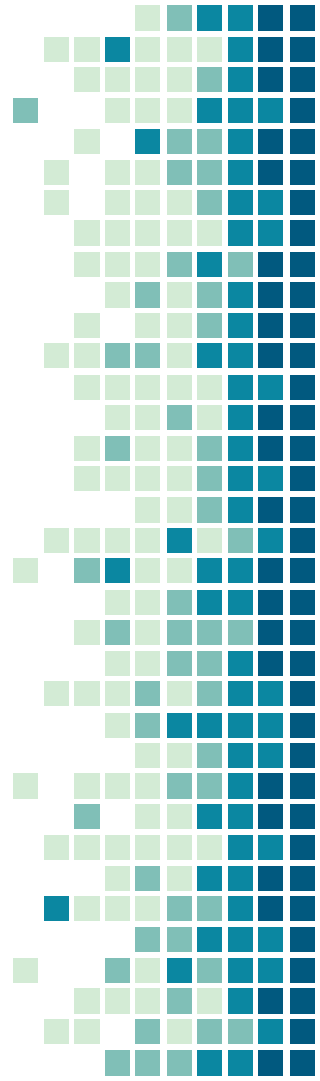
Known Standards

- A DNA sample from a known individual
- Commonly referred to as buccal swabs or elimination standards
 - Buccal = inner cheek of a person's mouth
- Blood or tissue (or bone) sample would also work
 - Need physical characteristics warrant to use blood draw for DNA typing

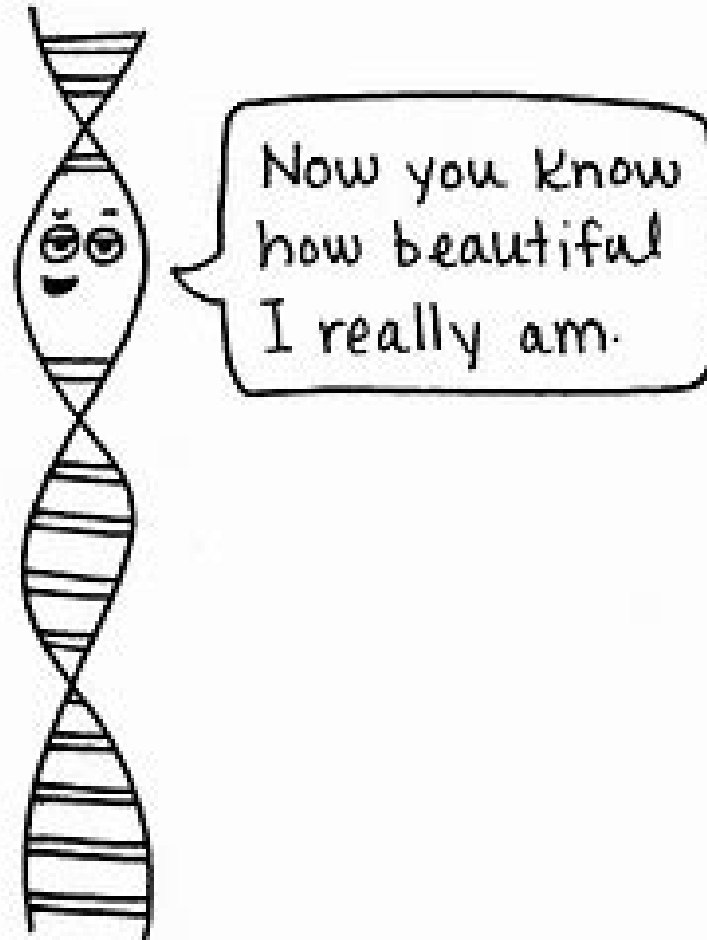


Review of Performance Objective 1

- Identify three sources of DNA
 - Blood
 - Saliva
 - Semen
 - Touch/Trace
 - Mucus



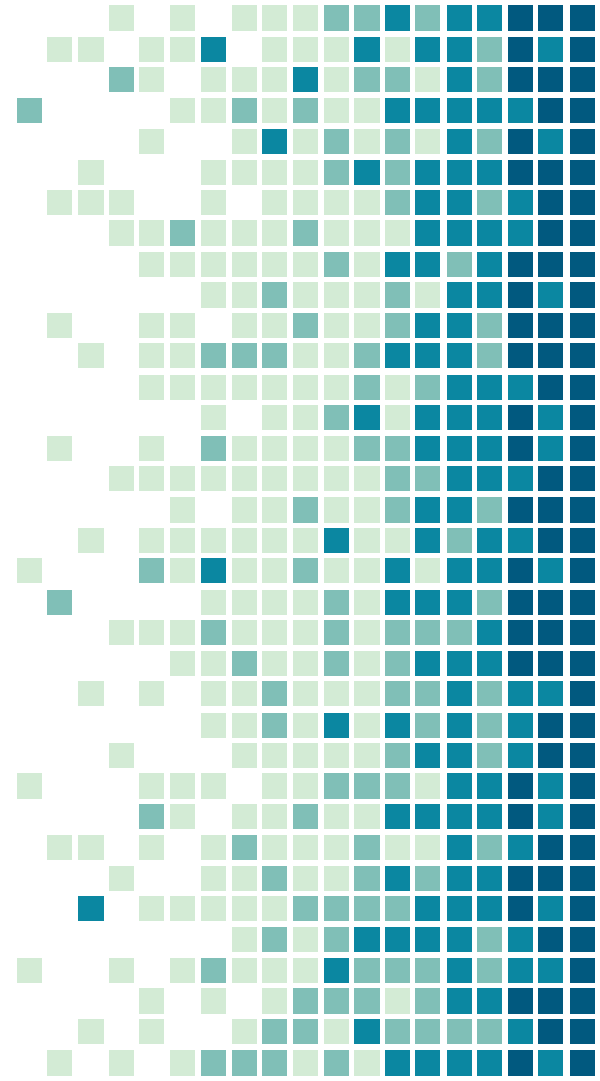
Short Break





CODIS Introduction

What is it and what can it do for your case?



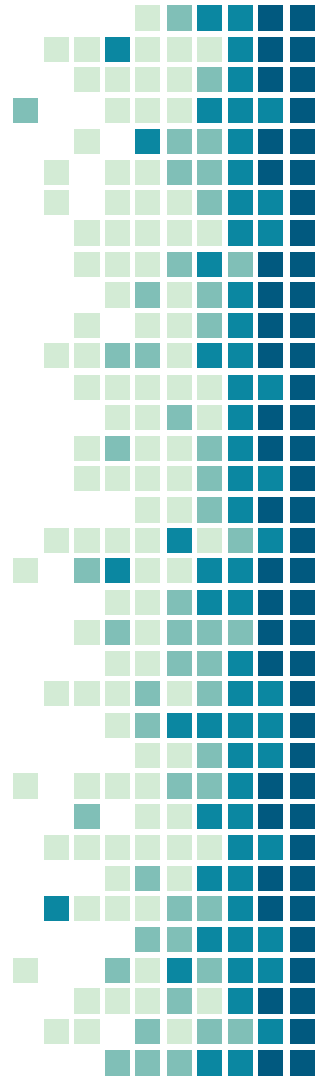
CODIS

Combined DNA Index System

- National DNA Database

Helps provide investigative information by:

- Generating a suspect
- Linking suspects and/or cases nationwide



CODIS

3 Levels of Database

- National
- State
- Local

3 Categories of Indexes

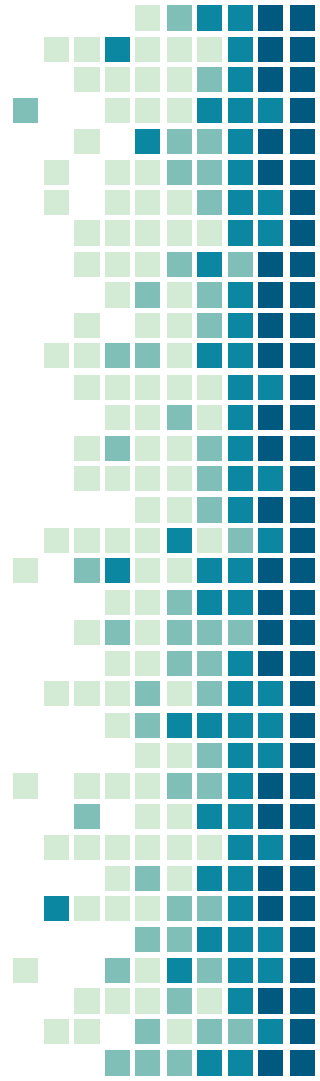
- Forensic DNA Profiles
- Convicted Offender DNA Profiles
- Unidentified Human Remains Profiles



CODIS: How Profiles Get into CODIS

Convicted Offender and Arrestee Samples

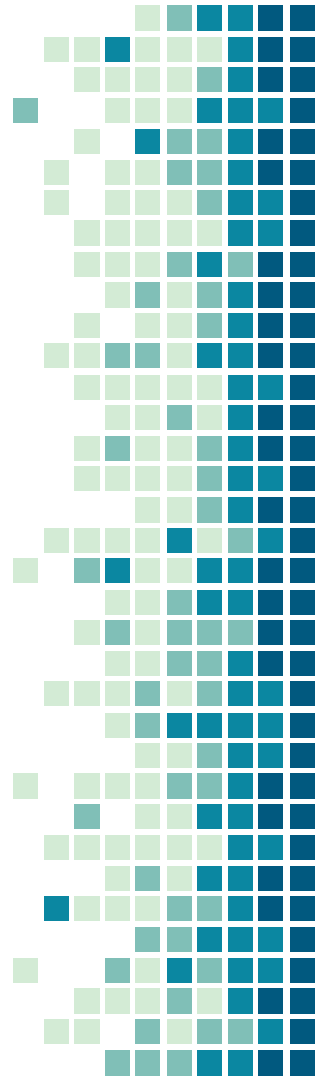
- Must be collected and submitted by law enforcement
- Mailed to the DNA Database Unit for processing (no chain of custody)



CODIS: How Profiles Get into CODIS

Forensic Samples

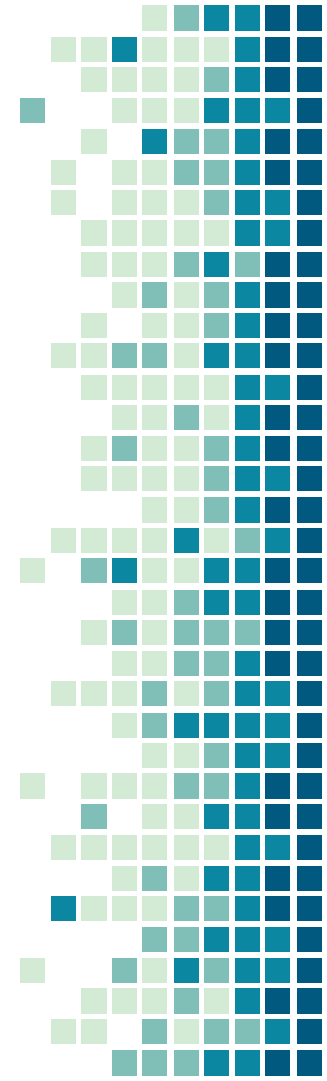
- DNA profiles obtained from the evidence
- DNA profiles obtained from suspect knowns
 - Must be identified as a suspect
 - Not an “investigative lead” or “person of interest”
 - Must be 18 years or older at the time of the alleged crime



CODIS: Searches

Forensic samples are searched against the database daily looking for possible matches

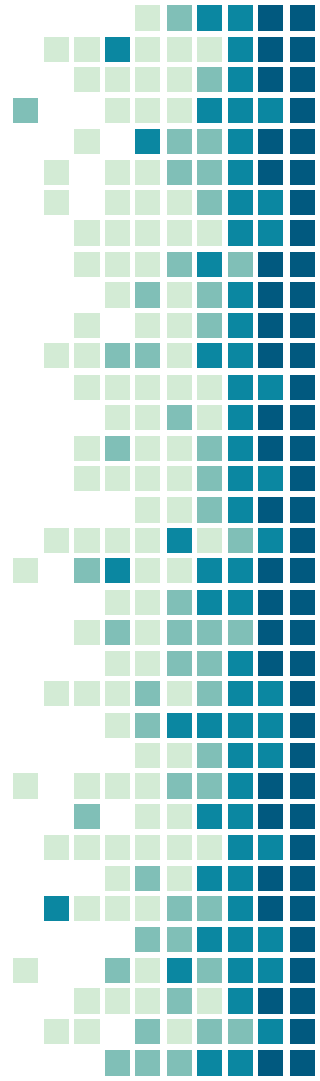
- If a match occurs we call it a "hit"



CODIS: Types of CODIS Hits

Hit to a Person

- Name and identifying information provided
- In order to verify the match, a standard from that person must be collected and submitted by law enforcement (chain of custody)



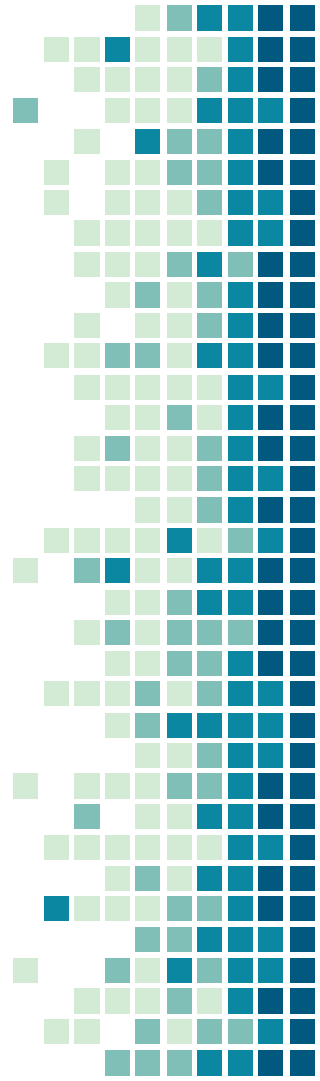
CODIS: Types of CODIS Hits

Hits to Another Forensic Sample

- Indicates that both cases may have a common perpetrator
- Contact information provided to both detectives
- Follow-up would be between the two detectives
- If there is a suspect name associated with either case, this would also be provided on the report

CODIS: Eligibility

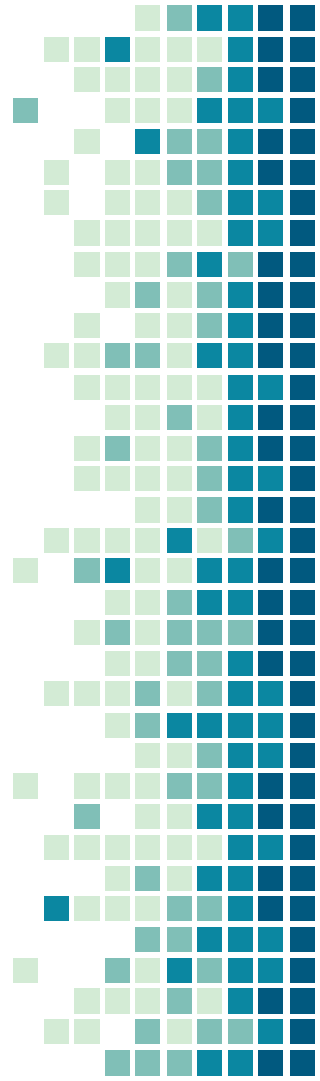
- Not all DNA profiles that are obtained from evidence are eligible to enter into CODIS
- CODIS is managed by the FBI and they have rules that we must follow



CODIS: Eligibility

Questions we must answer about the evidence in order to use CODIS:

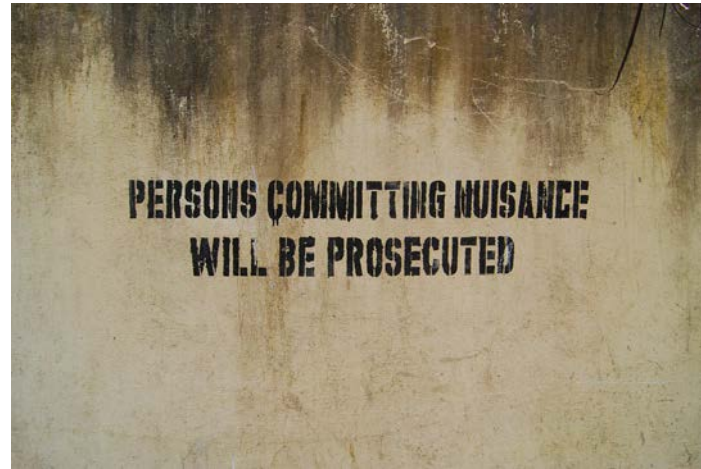
- Was a crime committed?
- Was the DNA profile developed from crime scene evidence?
- Is the DNA profile from the perpetrator?
- Was the evidence collected from the suspect's possession?



CODIS: Eligibility

Was a crime committed?

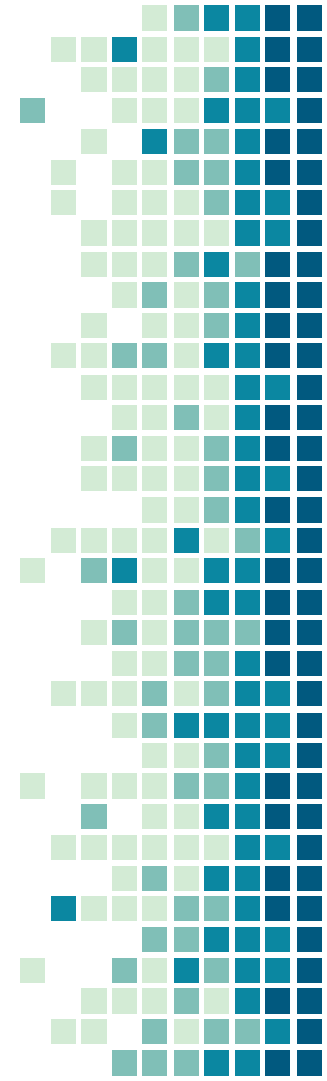
- Not being prosecuted versus unfounded



CODIS: Eligibility

Was the DNA developed from crime scene evidence?

- Where, specifically, was the item located in relation to the crime scene?



CODIS: Eligibility

Is the DNA from the perpetrator?

- Was the DNA on the evidence likely left by the perpetrator of the crime (not a victim or other person)?



CODIS: Eligibility

Is the DNA from the perpetrator?

- Was the item located in an area where the public has access (i.e. sidewalk, front yard, parking lot)? If YES, please explain (how can the item be attributed to the perpetrator)



CODIS: Eligibility

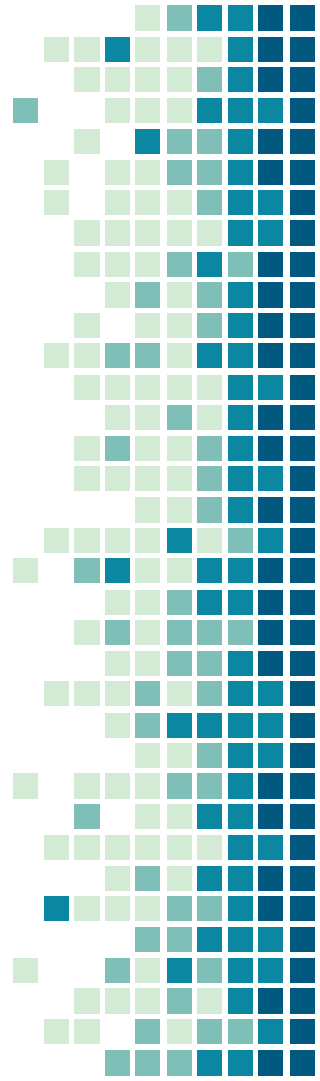
Is the DNA from the perpetrator?



- Did the victim deny ownership of the item?
- Can anyone confirm that the item was not present prior to the crime?
 - Did the victim state that the item or bodily fluid wasn't present prior to the incident?

CODIS: Eligibility

- Ex. A cigarette butt found inside a burglarized residence. Owners stated, "we do not smoke. This cigarette butt isn't ours."
- Ex. Red/brown staining (blood) located on a broken window glass at the point of entry. Owners stated, "the glass was not broken, and the blood was not present prior."



CODIS: Eligibility

Is the DNA from the perpetrator?

- Has the item been handled by anyone other than the suspect (i.e. owner/victim)?
- Does the item belong to the victim, but is believed to have suspect DNA on it?



CODIS: Eligibility

Don't forget to collect known standards!

- Vehicle swabs - All drivers of the vehicle
- Firearm – Anyone who uses the firearm
- Consensual sex/intimate partner(s)
- Victim(s)



CODIS: Eligibility



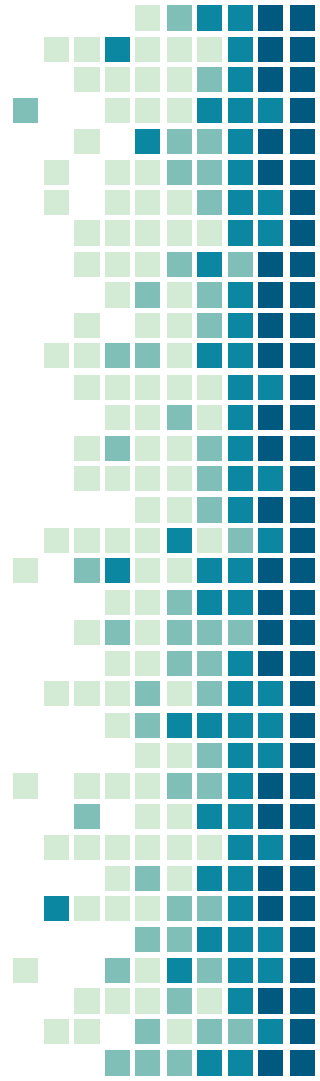
Was the evidence seized or collected from the suspect's possession?

- Not CODIS eligible

CODIS: Eligibility

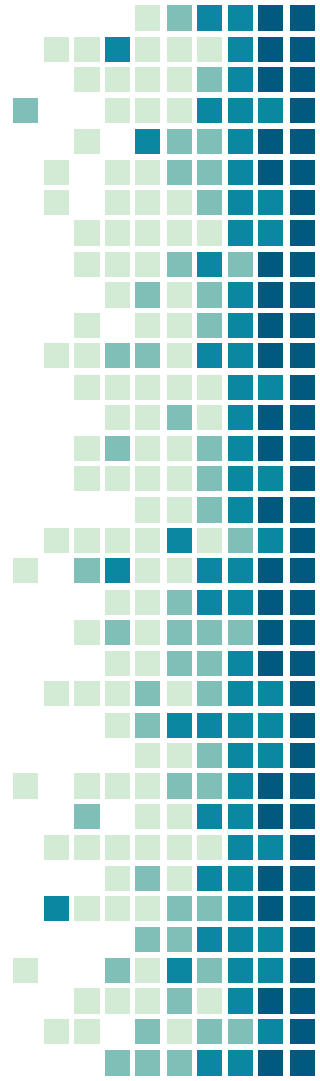
CODIS eligibility scenarios

- Complete handout for CODIS eligibility scenarios utilizing information just presented
- We will come back together as a class to go over the answers and discuss any questions regarding CODIS eligibility



CODIS: Eligibility Scenario 1

A perpetrator grabs a woman's purse in a public parking lot, jumps into a car and drives away. The victim states that she saw the perpetrator throw his soda cup to the ground as he jumped into the car. She points out the cup and straw in the parking lot. The cup and straw are collected and submitted for DNA analysis.

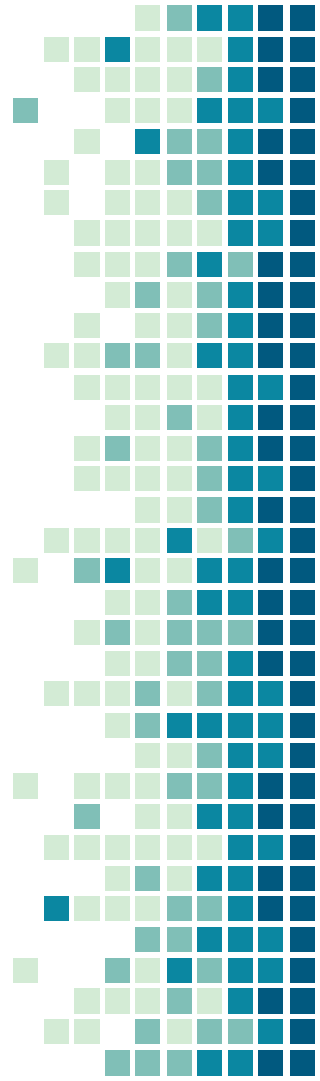


CODIS: Eligibility Scenario 1

If a complete DNA profile is obtained from the cup/straw, will that profile be eligible to upload into CODIS?

Yes

If the victim is positive that it is the same cup that the perpetrator threw to the ground.

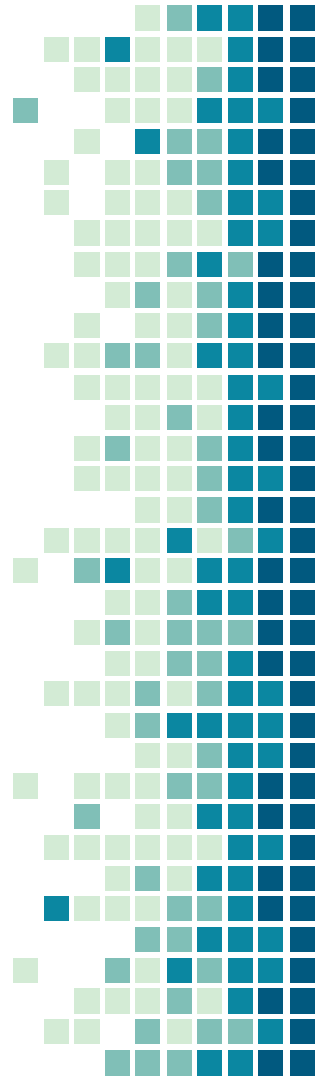


CODIS: Eligibility Scenario 2

A suspect was stopped by the police and pulled a gun on the officer, but then dropped it and fled. The suspect was not apprehended, but the gun was collected.

Yes

If a complete DNA profile is obtained from the gun, will that profile be eligible to upload into CODIS?

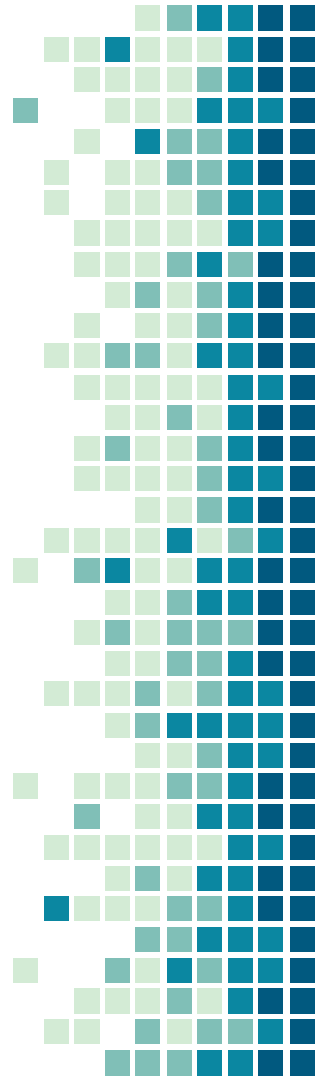


CODIS: Eligibility Scenario 3

The offense in this case is felon in possession of a firearm. The DNA profile from a swabbing of the gun matches the suspect. The gun was recovered from a backpack belonging to the suspect.

No

Can the complete DNA profile obtained from the gun be eligible to upload into CODIS?

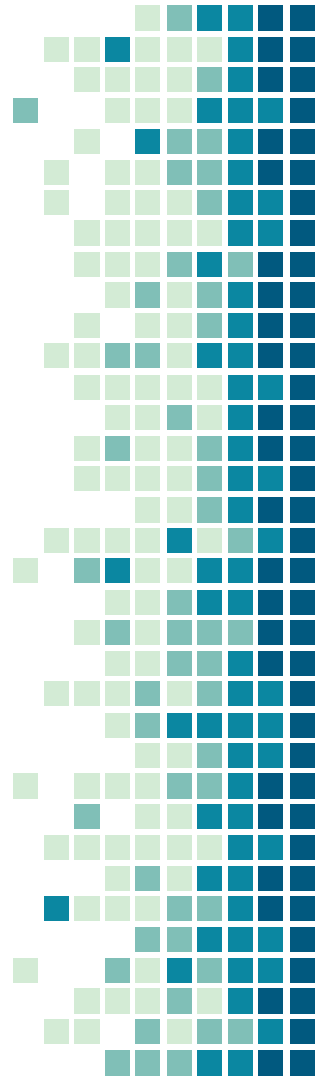


CODIS: Eligibility Scenario 4

Detectives investigating a residential burglary locate a cigarette butt in the front yard of the home near the sidewalk. None of the occupants living in the home smoke.

No

If a complete DNA profile is obtained from the cigarette butt, will that profile be eligible to upload into CODIS?



CODIS: Eligibility Scenario 5

Victims answer their door late at night and multiple suspects enter and commit a home invasion/robbery. Only one suspect was identified, but he was not connected to the scene through DNA. On that same night, a suspicious scene unfolded in the same neighborhood, where a lady said that there was a knock on her door, but she did not answer. As the people were leaving, she saw one discard a bottle on her lawn...

CODIS: Eligibility Scenario 5

The investigator thought these two incidents may be related, so he recovered the bottle and submitted it for analysis in connection with the first case. A DNA profile was obtained from the bottle; however, it does not match the identified suspect from the first incident.

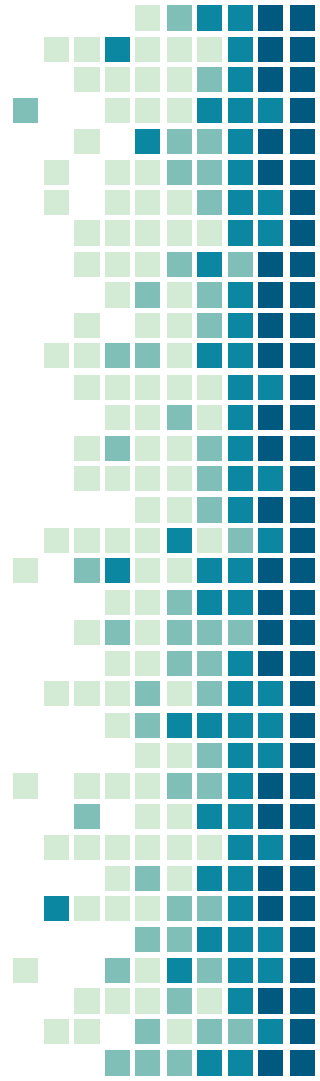
Can the DNA profile from the bottle go into CODIS?

No

CODIS: Eligibility Scenario 6 (Extra Credit)

A gun is found under the seat of a suspect's car. He says he has no idea how it got there and has never seen it before. DNA is requested to show that he *handled* the gun.

Will DNA answer that question?



CODIS: Eligibility Scenario 6 (Extra Credit)

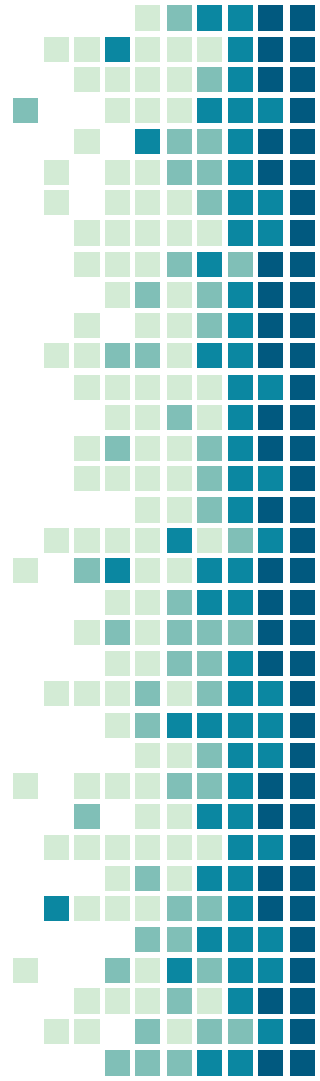
NOT NECESSARILY

- Finding his DNA on the gun doesn't absolutely prove that he handled it (i.e. sneezing/saliva or skin cells)
- NOT finding his DNA on the gun doesn't prove he DIDN'T handle it
- Latent print analysis may be more effective/efficient at answering this

CODIS: Eligibility

Reasons a profile may not be eligible:

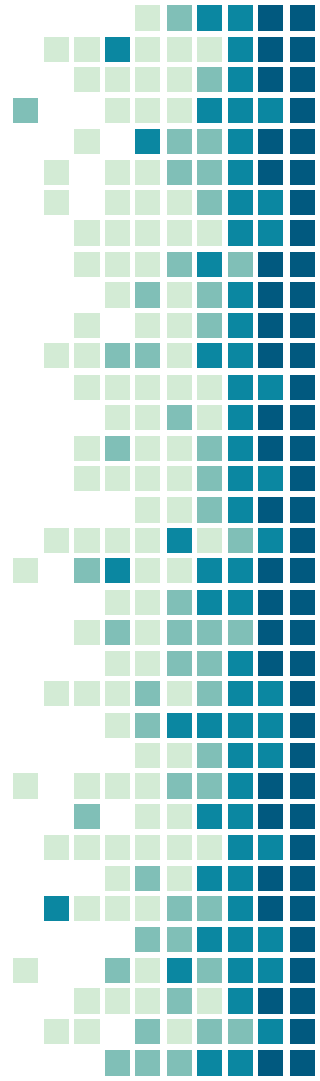
- The evidence did not meet CODIS eligibility requirements
- Elimination standards were not received
- We were not able to obtain a DNA profile or not enough of a profile to meet CODIS rules
- Complicated mixture



CODIS: Closing Thoughts

CODIS is just an investigative tool

- DNA could still be informative on an item that is not CODIS eligible
 - Example: Victim blood on suspect's clothing
- Direct comparisons are possible with receipt of known standards



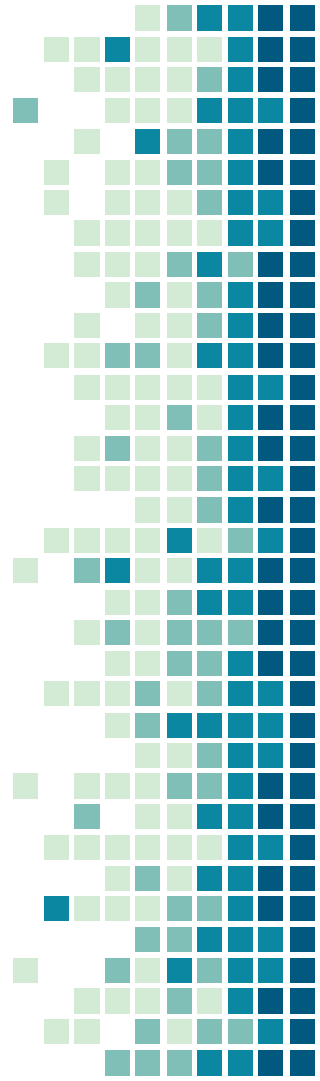
CODIS: Closing Thoughts

CODIS is just an investigative tool

- If an item of evidence is not CODIS eligible and no standards are available for comparison, the profile provides no useful information for your case
 - In this circumstance – those evidence samples will not be worked

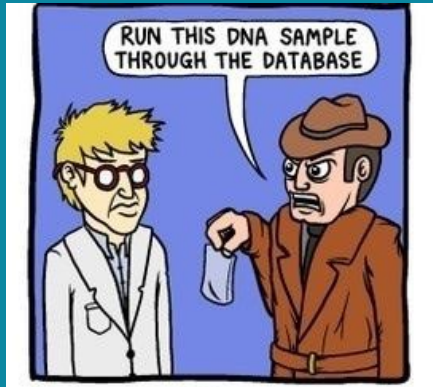
Review of Performance Objective 2

- Identify CODIS eligible/not CODIS eligible evidence given scenarios
 - Any questions? Or actual case examples?



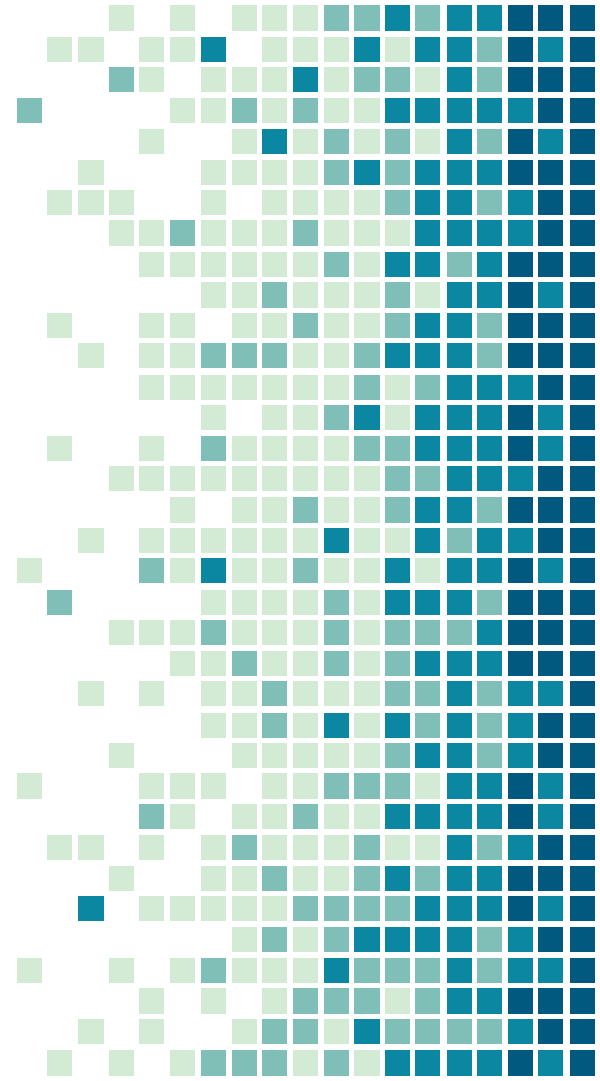
“

Let's take a break



Collection Techniques

Let's get practical!



Collection Techniques

To avoid contamination of DNA evidence, always take the following precautions:

- ❖ Wear gloves. Change them often.



- ❖ Use disposable instruments or thoroughly clean them after each item of evidence.

Collection Techniques

To avoid contamination of DNA evidence, always take the following precautions:

❖ Avoid touching the area where you believe DNA may be present

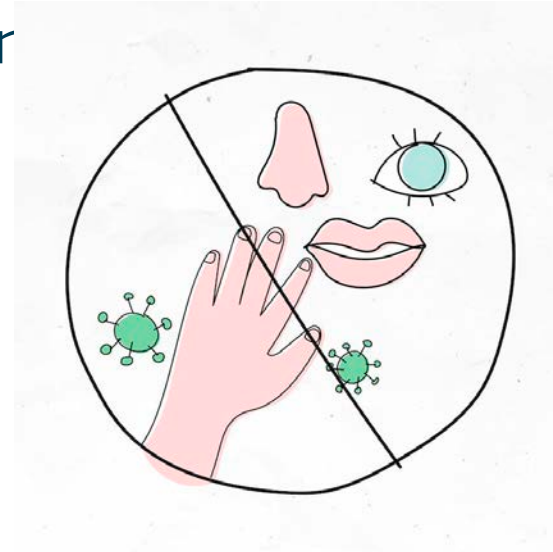


❖ Avoid coughing, sneezing or talking over the evidence (even if you're wearing a mask).

Collection Techniques

To avoid contamination of DNA evidence, always take the following precautions:

- ❖ Avoid touching your face, nose and mouth while collecting evidence.



Collection Techniques

To avoid contamination of DNA evidence, always take the following precautions:

- ❖ Air-dry evidence thoroughly before packaging

- ❖ Put evidence in new paper packaging. Avoid plastic

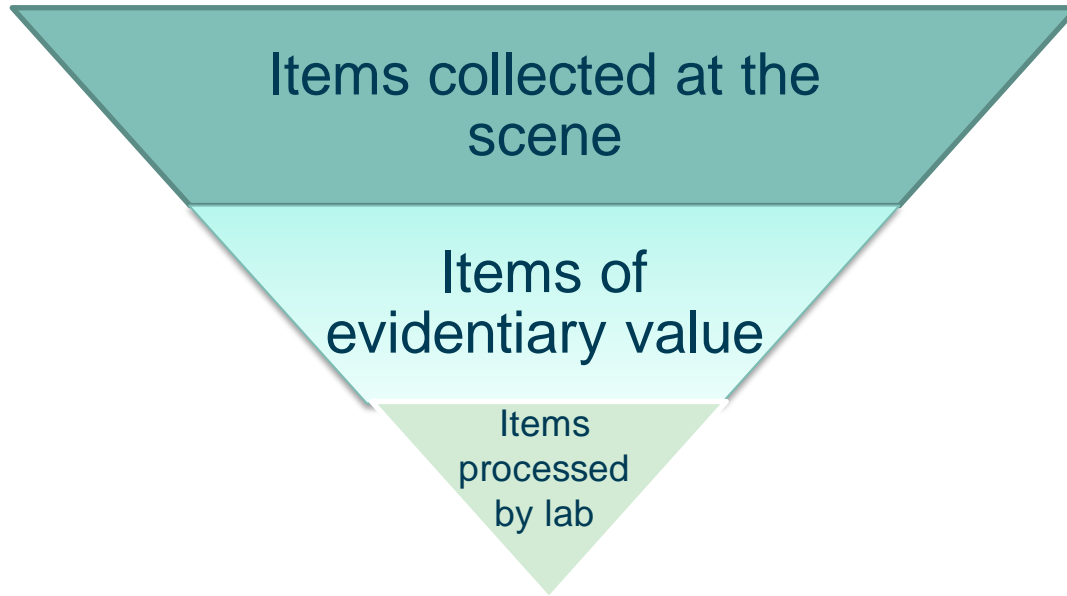


“Reminder!

- *You only have one chance to collect the evidence*
- *Please do not forgo collection based on DPS crime lab submission policies*

Collection Techniques

A Tiered Approach is recommended

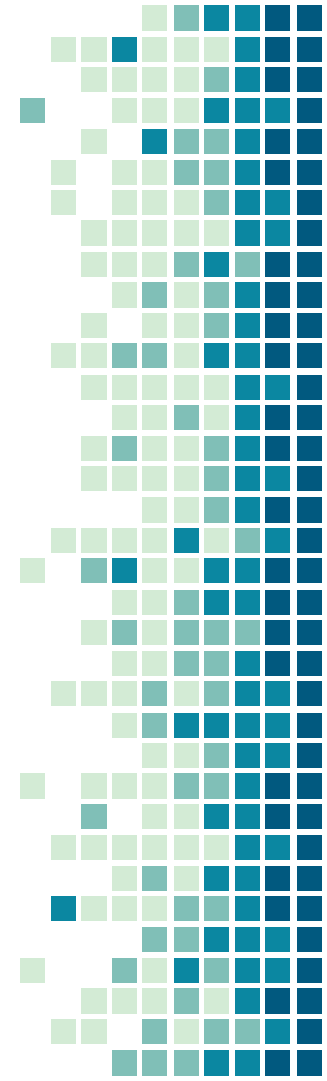


Collection Techniques

General recommendation:

Do not use more than two swabs when sampling an item

- Some DNA is always left behind on swab



Collection Techniques: Blood

Large bloodstains on hard surfaces

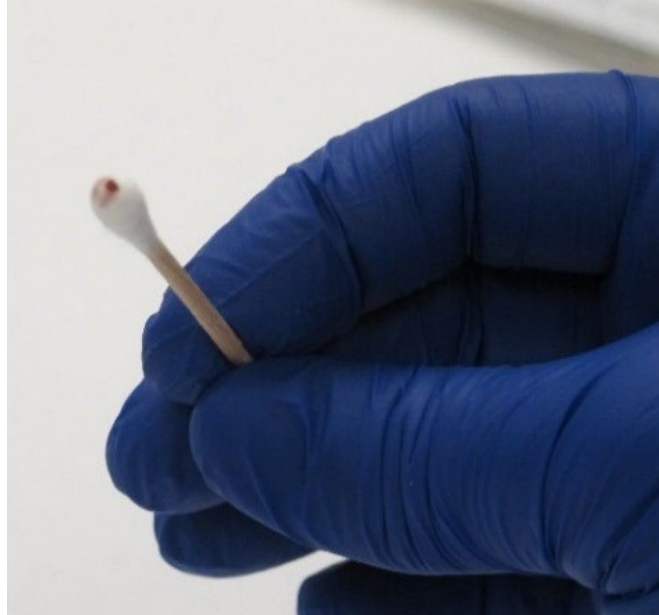
- Use one to two swabs
- Saturate swab(s)



Collection Techniques: Blood

Small bloodstains on hard surfaces

- Use one slightly wet swab
 - Concentrate stain on tip of swab



Collection Techniques: Blood

Bloodstains on clothing, bedding or easily packaged items

- Send to us for testing
- Option for large items (bedding, couches, mattresses):
 - Cut out stained areas and send to us (document or photograph evidence before cutting)

Collection Techniques: Saliva/Trace DNA

Send in small,
easily packaged
items (bottles,
cans, cigarette
butts, tools, etc.)
and we will swab

OR

Swab item
yourself

- Concentrate sample on no more than **two wet swabs**
- Swab vigorously!

Collection Techniques: Saliva/Trace DNA

Saliva

- Focus on swabbing area where mouth touched



Trace

- Focus on swabbing area where item was touched/handled

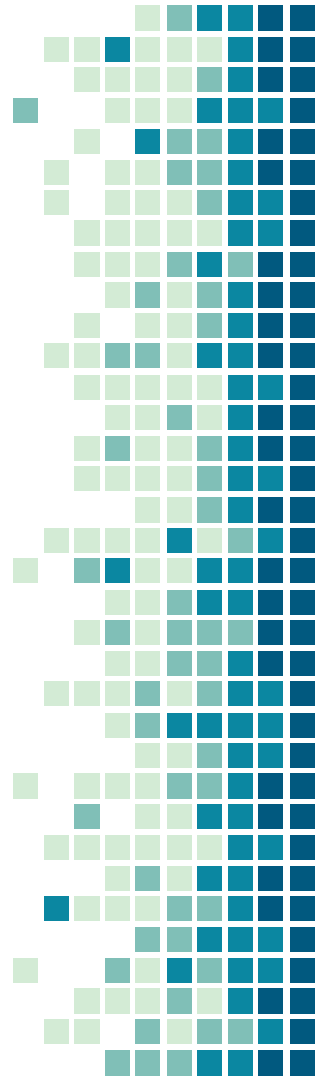


Eyeglasses	One swab of entire item
Earphones	One swab of both earbuds
Winter Hats	Inside headband cutting
Baseball Caps	Swab inside headband or inside headband cutting
Fabric Gloves	Swab inside fingers & thumb or thumb pad area cutting
T-shirts	Swab inside collar or inside collar cutting
Watches	Swab inside surface and clasps
Latex Gloves	Swab inside surface
Socks	Swab inside surface or heel cutting

Collection Techniques: Trace DNA

If your agency swabs shell casing(s):

- Never use more than **one** wet swab per casing
- Use least number of swabs to swab casings fired from the same firearm (1-2 swabs total)
- Casings from different crime scenes or different areas of a large scene should not be swabbed together



Collection Techniques: Trace DNA

If your agency sends casing(s) to Lab:

- Provide information about what caliber the casings are, and location found
- Package casings in small or folded envelope to prevent excessive movement

Collection Techniques: Trace DNA

Vehicle swabs

- Up to 2 swabs of entire steering wheel
- Up to 2 swabs of gear shift knob/handle
- Door swabs can be collected, however the lab will not routinely process these

Note: swab steering wheel and gear shift separately and submit as separate items



Collection Techniques: Trace/Touch Submission Guidelines

- DNA analysis of touch-DNA evidence will be limited to items that are **foreign** to the crime scene (presumably left by perpetrator)
- Steering wheel and gear shift will be processed when foreign items not available
- Swabs of surfaces or items of evidence which are routinely touched/handled by multiple individuals will not be processed for DNA

Please refer to our website for full details on our Trace/Touch Acceptance guidelines

Collection Techniques: Known Standards

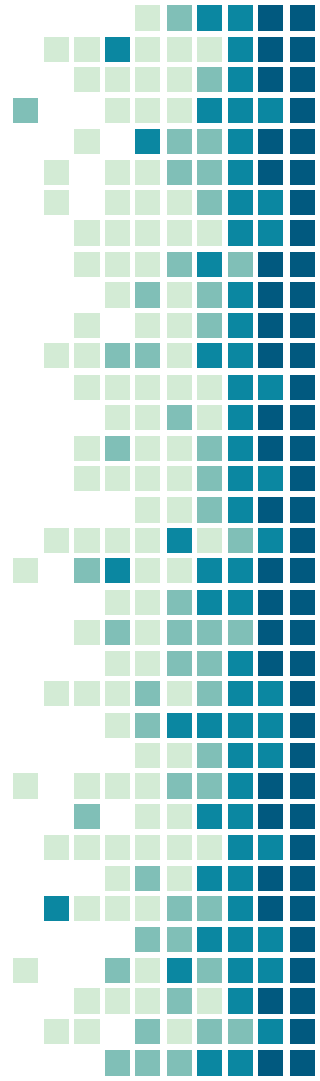
- Most common known standard is the buccal swab
 - When collecting buccal swabs, take 2 swabs of the inner cheek
 - Typically, only $\frac{1}{2}$ of a swab is taken forward for DNA, so 2 swabs is plenty!
 - Please ensure that buccal swabs are labeled with person's name and name is spelled correctly



Collection Techniques: Dual Requests

DNA and Latent Prints/Firearms

- DNA must be collected first
- Items undergoing DNA analysis must be handled by someone who is wearing gloves and a mask to prevent contamination



Collection Techniques: Dual Requests

Example of a dual request

- Polar pop cup and straw
 - Your agency wants to process the item for latent prints, but would also want the straw sampled for DNA

What should you do?



Collection Techniques: Dual Requests

Polar pop cup and straw

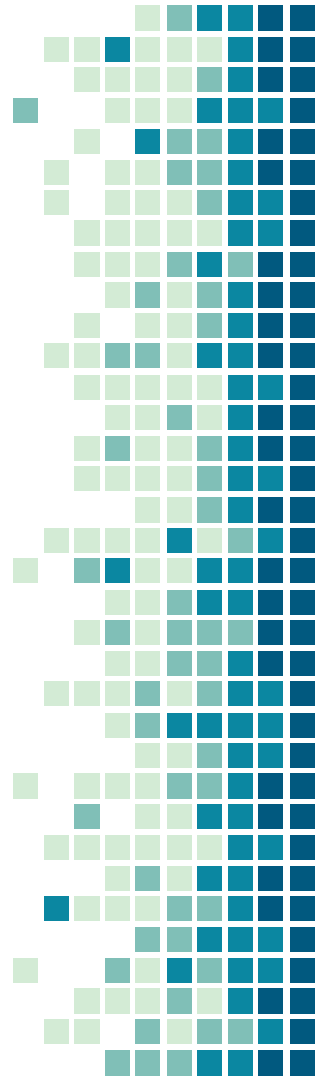
- Submit the entire item, and request both latent print analysis and DNA **OR**
- Swab straw first, submit swab for DNA analysis **OR**
- Take out straw, submit straw for DNA analysis

Overall, samples for DNA must be taken/preserved prior to latent print analysis

Collection Techniques: Dual Requests

Why do we require DNA first?

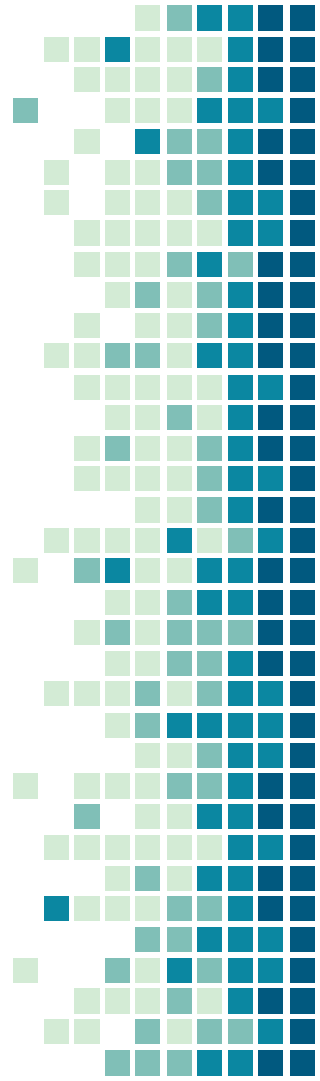
- The procedures for latent print processing do not typically use clean techniques
- Same brushes/powders used on multiple items
- Proper PPE (masks/gloves) may not be worn
- Black/magnetic powders may interfere with the DNA analysis process



Collection Techniques: Collection Practicum Activity

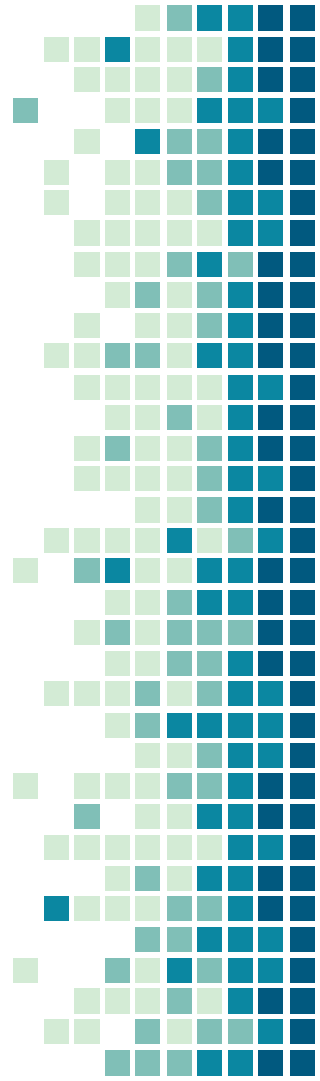
Activity will include:

- Blood collection
- Saliva/Trace collection
- Buccal swab collection
- Instructions for each activity are provided
- Use information from presentation to aid in collection process



Review of Performance Objective 3

- Demonstrate how to collect DNA from various types of evidence
 - Any questions about collection activity?
 - Any odd items you want to discuss?





Packaging of Evidence

Let it dry! Let it dry! Can't let moisture win anymore!

Packaging of Evidence: Components

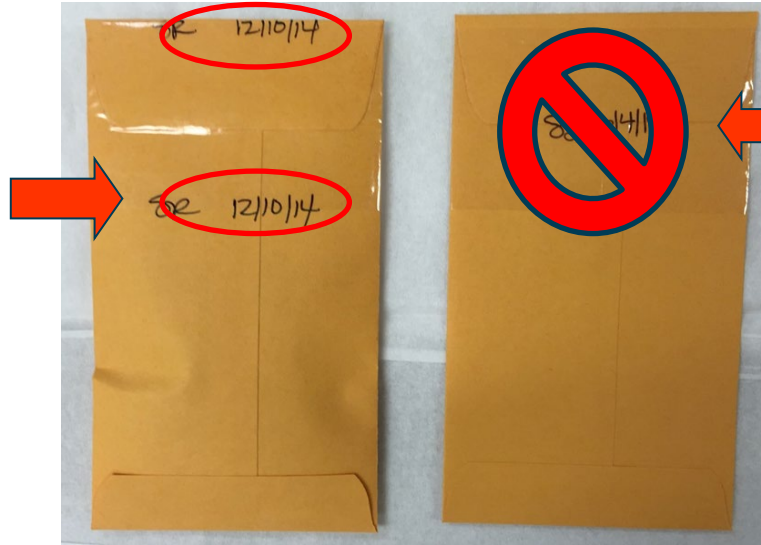


- Appropriate packaging material
 - Envelope
 - Paper bag (*inner pkg only*)
 - Cardboard or swab box
- Required markings
 - Item #
 - DPS DR # and Agency #
- Correctly spelled names

Packaging of Evidence: Components

Proper Tape Seal

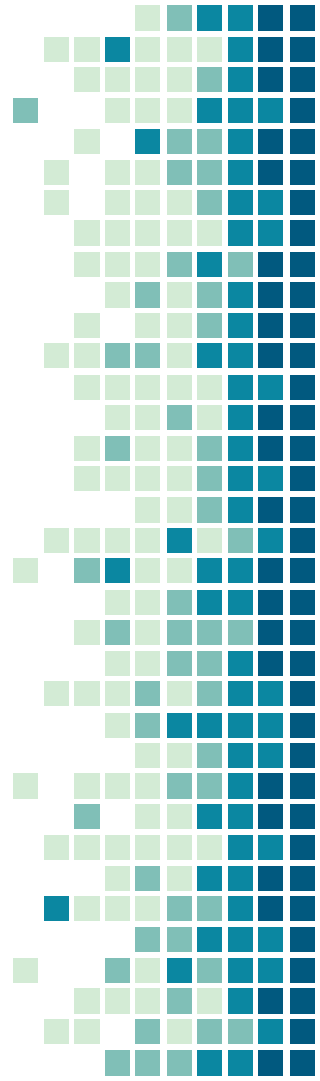
Markings/
initials are
on tape
and the
package =
**TAPE
SEALED**



Markings
on tape do
not overlap
onto the
package =
**NOT TAPE
SEALED**

Packaging of Evidence

- Dry all items and swabs prior to packaging
- Empty liquids from drinking containers prior to packaging
 - Empty liquid through bottom if saliva is suspected on mouth area
- Freeze food items and diapers to prevent mold and bacterial growth



Packaging of Evidence: Storytime

Bottle with sunflower seed shells

- Recovered stolen vehicle case
- Bottle with wet sunflower seed shells left behind in vehicle by perpetrator
- Packaged in sealed plastic bag
- Black powder-like substance noted all over item and on inside of plastic bag (LP powder?)



Packaging of Evidence: Storytime

Bottle with sunflower seed shells

- Mouth area of bottle was swabbed for DNA
- No DNA profile was obtained but observed data indicated possible mold (black mold on item?)



Packaging of Evidence: Storytime

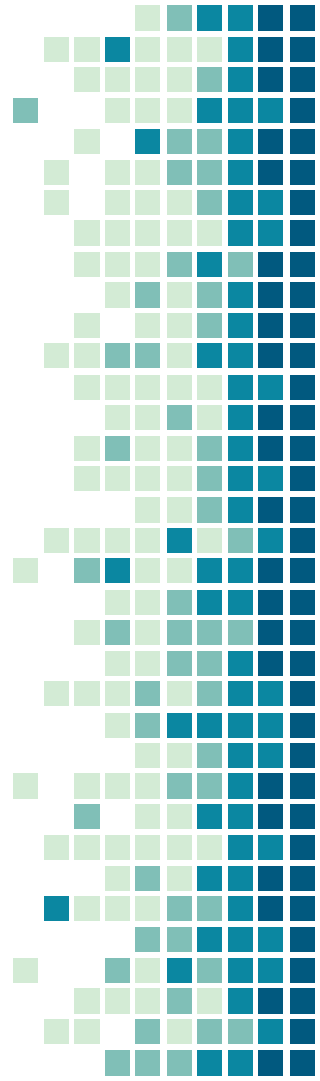
Bottle with sunflower seed shells

- How *should* this item have been packaged?
 - Item dried out (in or out of water bottle)
 - Manilla envelope or cardboard box



Packaging of Evidence: Don'ts

- If possible, package each item separately
- Do not over package (*please!*)
 - No clown car packaging
 - Example: a box with a bag of trash submitted as one item
- Don't form fit packaging with tape around the item



Packaging of Evidence: Don'ts



Examples of
form fitting
packaging



Packaging of Evidence: Don'ts

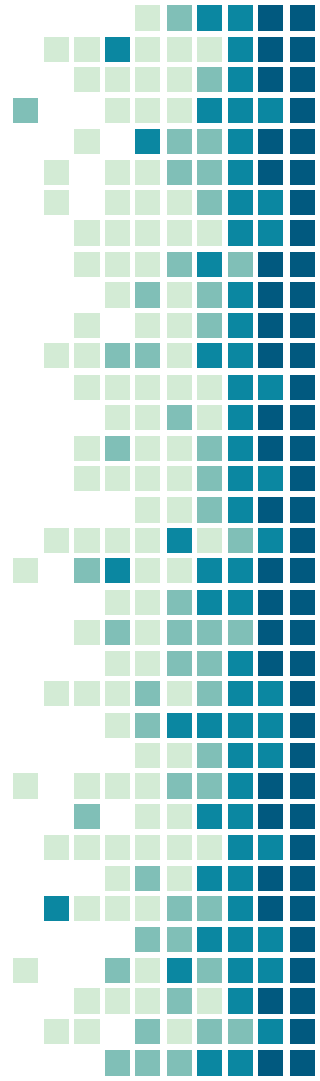
- No Russian doll packaging (over-packaging)



Packaging of Evidence

Known Standards

- Except for sex assault and biological standards kits, all known standards should be submitted in a package separate from crime scene evidence
 - Do not remove samples from the Sexual Assault Kit – submit it intact



Packaging of Evidence

Known Standards

- Package buccal swabs in a swab box and put box in only one large outer manila envelope
- Submit known DNA standards as a single item, at the same time crime scene evidence is submitted to the lab

- EVIDENCE -
(To be retained by a qualified professional only)

Submitting Agency: _____ Date Recd: _____
Case No.: _____ Date of Collection: _____
Collector: _____
Package No.: _____
Description of Evidence: _____
Location Where Collected: _____
Type of Material: _____
Number of Packages: _____
Number of Packages: _____
Number of Packages: _____
Package No.: _____

— CHAIN OF CUSTODY —

Initials	Date

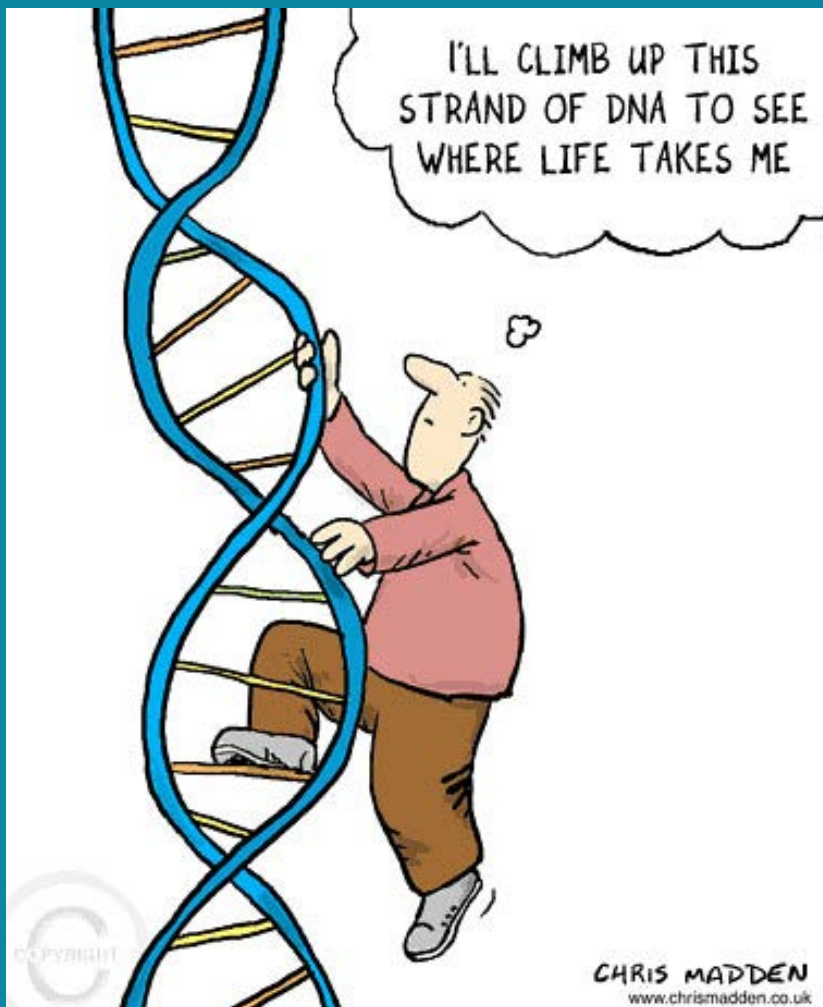


Packaging of Evidence

Packaging Handout

- Take the next 5-7 minutes to complete packaging handout
- Discuss the scenarios with your classmates
- We'll come back together as a class to discuss scenarios and answer any questions





Short Break

Paperwork for Evidence Submission

"You didn't file your paperwork last night."

"Oh, that darn paperwork. Wouldn't it
be easier if it all just blew away"



Paperwork for Evidence Submission: Request Form



ARIZONA DEPARTMENT OF PUBLIC SAFETY

NON-DPS AGENCY REQUEST FOR SCIENTIFIC EXAMINATION

PHOENIX - (602) 223-2394
TUCSON - (520) 746-4575

FLAGSTAFF - (928) 773-3684
LAKE HAVASU - (928) 680-5490

DPS DR NUMBER

AGENCY			SUBMITTING AGENCY CASE #		PAGE <input type="text"/> OF <input type="text"/>								
					S= SUSPECT V= VICTIM O= OTHER								
CASE OFFICER NAME	BADGE	OFFICER'S DIRECT WORK PHONE	(1) ASSOCIATED INDIVIDUALS (LAST, FIRST, M)		D.O.B.	S V O							
			CHARGES			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							
CASE OFFICER EMAIL			(2) ASSOCIATED INDIVIDUALS (LAST, FIRST, M)		D.O.B.	S V O							
			CHARGES			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							
SPECIAL INSTRUCTIONS / CASE HISTORY			(3) ASSOCIATED INDIVIDUALS (LAST, FIRST, M)		D.O.B.	S V O							
			CHARGES			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							
			REQUESTS FOR ANALYSIS										
DPS ONLY	ITEM #	BRIEF DESCRIPTION OF EVIDENCE	BA	TOX	CS	DNA	F/T	LP	QD	CFU	(1)	(2)	(3)
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA = BLOOD ALCOHOL CS = CONTROLLED SUBSTANCES DNA = DNA & SEROLOGY F/T = FIREARMS AND TRACE LP = LATENT PRINTS QD = QUESTIONED DOCUMENTS TOX = TOXICOLOGY CFU = COMPUTER FORENSICS													
HAS THIS EVIDENCE BEEN EXAMINED BY ANOTHER AGENCY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN													
By submitting evidence to the crime lab for analysis, you agree to receive the reports in a simplified format. Please see www.azdps.gov/crimelab for more information.													
CHAIN OF CUSTODY													
DPS P&E USE ONLY	ITEM(S) / PACKAGE(S)	FROM NAME	ID NO.	TO NAME	ID NO.	PURPOSE	DATE / TIME						

Paperwork for Evidence Submission: Request Form

ARIZONA DEPARTMENT OF PUBLIC SAFETY
NON-DPS AGENCY REQUEST FOR SCIENTIFIC EXAMINATION

PHOENIX - (602) 223-2394
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FLAGSTAFF - (928) 773-3684
LAKE HAVASU - (928) 680-5490

DPS DR NUMBER **1**

AGENCY **2** SUBMITTING AGENCY CASE # **3** PAGE **1** OF **1**

CASE OFFICER NAME **4** BADGE **5** OFFICER'S DIRECT WORK PHONE **6**

CASE OFFICER EMAIL **7**

SPECIAL INSTRUCTIONS / CASE HISTORY

(1) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) D.O.B. S V O
CHARGES

(2) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) D.O.B. S V O
CHARGES

(3) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) D.O.B. S V O
CHARGES

REQUESTS FOR ANALYSIS ASSOCIATED INDIVIDUALS

DPS ONLY	ITEM #	BRIEF DESCRIPTION OF EVIDENCE	BA	TOX	CS	DNA	F/T	LP	QD	CFU	(1)	(2)	(3)

BA = BLOOD ALCOHOL CS = CONTROLLED SUBSTANCES DNA = DNA & SEROLOGY F/T = FIREARMS AND TRACE LP = LATENT PRINTS QD = QUESTIONED DOCUMENTS TOX = TOXICOLOGY CFU = COMPUTER FORENSICS

HAS THIS EVIDENCE BEEN EXAMINED BY ANOTHER AGENCY? ☐ YES ☐ NO IF YES, EXPLAIN

By submitting evidence to the crime lab for analysis, you agree to receive the reports in a simplified format. Please see www.azdps.gov/crimelab for more information.

CHAIN OF CUSTODY

DPS P&E USE ONLY	ITEM(S) / PACKAGE(S)	FROM NAME	ID NO.	TO NAME	ID NO.	PURPOSE	DATE / TIME

1. DPS DR#
2. Your Agency
3. Agency #
4. Case officer/
Detective
5. Badge #
6. Direct phone
number
7. Direct email
address

DPS 802-01550 Rev. 03-2020 *DISTRIBUTION: White - Evidence. Yellow - Agency. Pink - Lab*

1. Associated individuals
2. Charge(s)
3. Special Instructions box/Case history

DPS 802-01550 Rev. 03-2020 *DISTRIBUTION: White - Evidence. Yellow - Agency. Pink - Lab*

- 128

Paperwork for Evidence Submission

Things to keep in mind

- Usually, we do not test evidence that has had any previous testing by another lab
- Using Bluestar/Luminol (or similar) at crime scenes can dilute stains and limit our chances of getting a DNA profile.
 - “Every spray is a wash away”
 - Collect as much of the stain as possible on least number of swabs

Paperwork for Evidence Submission: DNA Supplemental Form



Arizona Department of Public Safety Crime Laboratory DNA Submission Supplement

DISCLAIMER: By submitting the case evidence to the Arizona Department of Public Safety Crime Laboratory, you are authorizing the Laboratory to consume samples for DNA testing as necessary, based on their knowledge and experience.

Information about our acceptance policies can be found here: www.AZDPS.gov/organization/TSD/scientific-analysis/dna#casework

All questions must be answered in some manner.

Lack of information or incomplete answers will result in the delay of analysis.

Prosecutor & Trial Date: _____ **Agency Case Number:** _____ **DPS DR Number:** _____

1. Describe what happened in this case (or attach a case summary):

2. Identify the 5 most probative crime scene items and what is believed to be the source of DNA for each? (Please include item #'s)

Blood	
Semen	
Saliva	
Touch/Trace	

3. How does each of the above item(s) relate to the crime, and where was it found?

4. If blood was present at the scene, how many people were bleeding? _____

5. Is there any additional important information that the laboratory needs to know (e.g., victim & perpetrator live together)?

	Y	N
6. Was the item(s) located in an area accessible to the public (e.g., sidewalk, front yard, parking lot)? <i>If YES, please contact the Laboratory before submission.</i>	<input type="radio"/>	<input type="radio"/>
7. Was the item(s) left behind by the perpetrator? <i>If YES, list the item # here:</i>	<input type="radio"/>	<input type="radio"/>
8. Does the item(s) belong to the victim? <i>If YES, list the item # here:</i>	<input type="radio"/>	<input type="radio"/>
9. Was the item(s) present at the crime scene before the crime was committed? <i>If YES, list the item # here:</i>	<input type="radio"/>	<input type="radio"/>
10. Was the item(s) taken directly from the suspect or from something belonging to the suspect (e.g., backpack, car, etc.)? <i>If YES, please contact the Laboratory before submission.</i>	<input type="radio"/>	<input type="radio"/>
11. Has the item(s) ever been handled by someone other than the perpetrator (e.g., owner/victim/all drivers)?	<input type="radio"/>	<input type="radio"/>
12. If Q.11 answer is YES, have you obtained an elimination DNA standard from each person/every driver? <i>These must be submitted under the same DPS DR number.</i>	<input type="radio"/>	<input type="radio"/>
13. For sexual assault cases, was a sexual assault kit collected? <i>If so, the laboratory requires submission of this prior to other evidence.</i>	<input type="radio"/>	<input type="radio"/>
14. For sexual assault cases, have you obtained an elimination DNA standard from any consensual sex partners (CSPs)? <i>These must be submitted under the same DPS DR number.</i>	<input type="radio"/>	<input type="radio"/>
15. If elimination DNA standards (owner/victim/CSP/all drivers) have not been obtained, explain why.	<input type="radio"/>	<input type="radio"/>

ALL KNOWN DNA STANDARDS MUST BE SUBMITTED IN A SEPARATE ENVELOPE UNDER THE SAME DPS DR NUMBER.

Evidence origin information is required by the FBI to determine CODIS eligibility requirements. Form Effective: 8/2023

Paperwork for Evidence Submission

DNA Supplemental Form

- Case information/synopsis
 - Please be detailed and specific
 - Keep in mind what specifics will help answer CODIS eligibility questions

Paperwork for Evidence Submission

DNA Supplemental Form

- This and other forms/information are available on our website (a great resource!)
 - <https://www.azdps.gov/organization/TSD/scientific-analysis/dna#casework>
 - *OR*
 - <https://www.azdps.gov/crimelab>
- Please use the most updated form (landscape)



DEPARTMENT OF PUBLIC SAFETY



The Colonel ▾

Services ▾

Department Information ▾

Careers ▾

Safety ▾

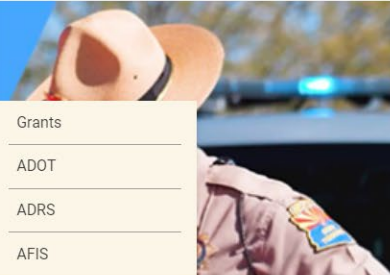
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Contact

WHAT TO DO & EXPECT

WHEN PULLED OVER BY LAW ENFORCEMENT

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- Public Services Center >
- Enforcement Services >
- Governmental Services >
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Crime Laboratory >

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NCJ

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Blood Alcohol

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DEPARTMENT OF PUBLIC SAFETY

Services / Governmental Services / Scientific Analysis Bureau / DNA Scientific Services

Grants

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DNA



DNA Casework

The Scientific Analysis Bureau provides serology and forensic DNA analysis using the most modern DNA scientific services for the examination of crime evidence to identify or exonerate individuals. Forensic DNA analysis involves testing of biological samples left at a scene to determine a DNA profile which can then be compared to the known profile of an individual or entered into the Combined DNA Index System (CODIS), a national database of DNA profiles, to search for a potential match. DNA analysis is offered at the Central, Southern and Northern laboratories.

Case Acceptance Guidelines

All cases submitted for DNA analysis require the DNA Supplemental Form to be filled out. The information is needed to determine CODIS eligibility and allow the lab to focus on the most crucial evidence for every case and provide a quicker turnaround time for all customers.

[DNA Supplemental Form](#)

Permission to consume samples for testing is considered granted at the time of submission. While every effort will be made to preserve samples for future testing, consumption will occur at the discretion of the analyst. For cases involving death or attempted homicide, permission to consume will only be requested if a suspect is named at the time of submission.

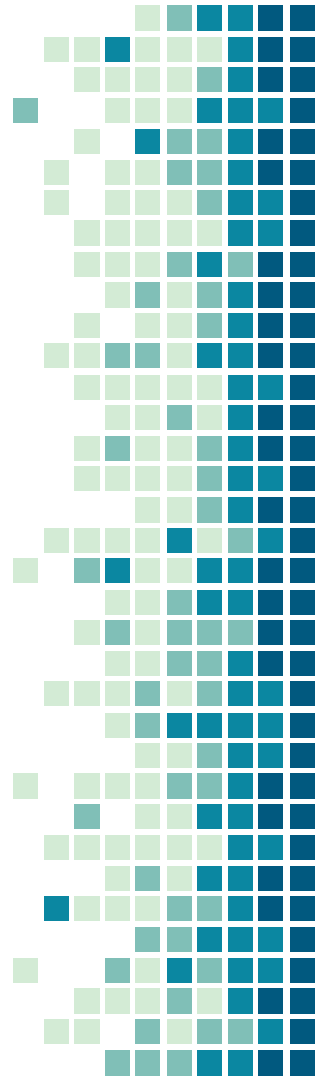
Types of Evidence



Paperwork for Evidence Submission

Why we ask for supplemental information

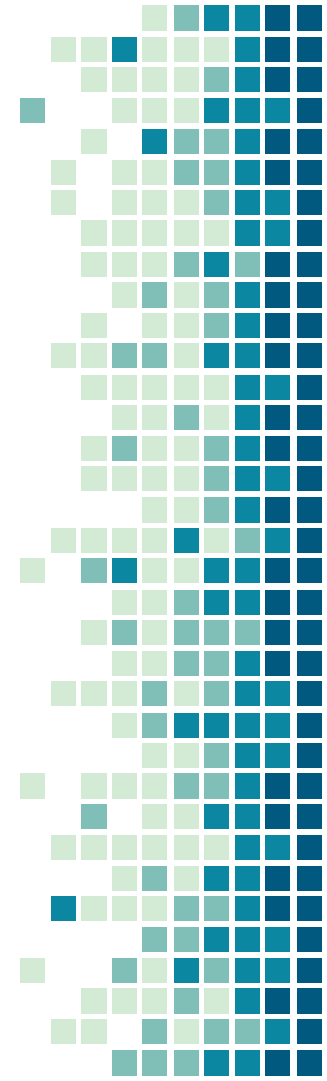
- Triage cases
 - Who does the item belong to?
 - What type of bodily fluid?
 - How many possible bleeders?
 - How many assailants/victims?



Paperwork for Evidence Submission

Why we ask for supplemental information

- Determine required standards
- Determine CODIS eligibility
- Streamlines overall lab workflow



Paperwork for Evidence Submission

DNA Supplemental Form Exercise

- Using the scenario provided on the handout, please fill out a DNA Supplemental Form
- Fill out properly, as we will review the exercise as a group





Arizona Department of Public Safety Crime Laboratory

ANSWER KEY

DNA Submission Supplement

DISCLAIMER: By submitting the case evidence to the Arizona Department of Public Safety Crime Laboratory, you are authorizing the Laboratory to **consume samples** for DNA testing as necessary, based on their knowledge and experience.

Information about our acceptance policies can be found here: www.AZDPS.gov/organization/TSD/scientific-analysis/dna#casework

All questions must be answered in some manner.

Lack of information or incomplete answers will result in the delay of analysis.

Prosecutor & Trial Date:

Agency Case Number: 1

DPS DR Number: 1

1. Describe what happened in this case (or attach a case summary):

Possible answers should include:

- Tammy and Holly stabbed (sisters)
- Timothy considered a suspect

See case synopsis

2. Identify the 5 most probative crime scene items and what is believed to be the source of DNA for each? (Please include item #'s)

Blood	1, 2, 5
Semen	
Saliva	
Touch/Trace	3

3. How does each of the above item(s) relate to the crime, **and** where was it found?

Knife (1) believed to be weapon involved. Located by scent dogs in flight path of Timothy. Shirt (2) from Tammy. Shirt (5) from Timothy's person. Both shirts believed to be worn at time of incident. Swab (3) collected from front door knob of Holly's home that Timothy would have touched to leave the residence.

4. If blood was present at the scene, how many people were bleeding? 2

Tammy - victim that was assaulted

Holly - victim that was assaulted

Timothy - no visible injuries

5. Is there any additional important information that the laboratory needs to know (e.g., victim & perpetrator live together)?

Timothy previously lived in the residence where the incident occurred.

	Y	N
6. Was the item(s) located in an area accessible to the public (e.g., sidewalk, front yard, parking lot)? #1 knife (located by scent dog) <i>If YES, please contact the Laboratory before submission.</i>	<input checked="" type="radio"/>	<input type="radio"/>
7. Was the item(s) left behind by the perpetrator? <i>If YES, list the item # here:</i> Item 1 (knife)	<input checked="" type="radio"/>	<input type="radio"/>
8. Does the item(s) belong to the victim? <i>If YES, list the item # here:</i> Discuss knife from residence (Tim used before? Trace DNA probative?)	<input checked="" type="radio"/>	<input type="radio"/>
9. Was the item(s) present at the crime scene before the crime was committed? <i>If YES, list the item # here:</i> Item 1 - see above; discuss probative value of trace DNA on item	<input checked="" type="radio"/>	<input type="radio"/>
10. Was the item(s) taken directly from the suspect or from something belonging to the suspect (e.g., backpack, car, etc.)? Item 5 (Tim's shirt) <i>If YES, please contact the Laboratory before submission.</i>	<input checked="" type="radio"/>	<input type="radio"/>
11. Has the item(s) ever been handled by someone other than the perpetrator (e.g., owner/victim/all drivers)? Item 1(knife) and 3 (door knob swab)	<input checked="" type="radio"/>	<input type="radio"/>
12. If Q.11 answer is YES, have you obtained an elimination DNA standard from each person/every driver? <i>These must be submitted under the same DPS DR number.</i>	<input checked="" type="radio"/>	<input type="radio"/>
13. For sexual assault cases, was a sexual assault kit collected? <i>If so, the laboratory requires submission of this prior to other evidence.</i> N/A	<input type="radio"/>	<input checked="" type="radio"/>
14. For sexual assault cases, have you obtained an elimination DNA standard from any consensual sex partners (CSPs)? <i>These must be submitted under the same DPS DR number.</i> N/A	<input type="radio"/>	<input checked="" type="radio"/>

15. If elimination DNA standards (owner/victim/CSP/all drivers) have not been obtained, explain why.

Need standards from Tammy, Holly and Timothy

Reiterate that CODIS samples cannot be used for suspect knowns

ALL KNOWN DNA STANDARDS MUST BE SUBMITTED IN A SEPARATE ENVELOPE UNDER THE SAME DPS DR NUMBER.

Evidence origin information is required by the FBI to determine CODIS eligibility requirements. Form Effective: 8/2023



ARIZONA DEPARTMENT OF PUBLIC SAFETY

NON-DPS AGENCY REQUEST FOR SCIENTIFIC EXAMINATIONPHOENIX - (602) 223-2394
TUCSON - (520) 746-4575FLAGSTAFF - (928) 773-3684
LAKE HAVASU - (928) 680-5490

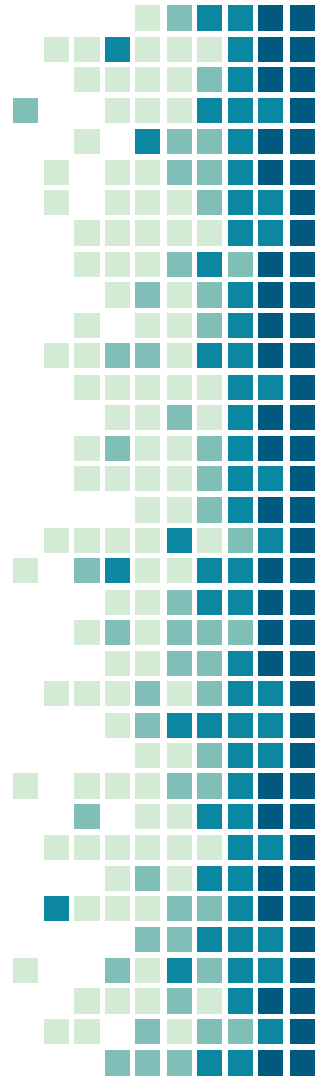
DPS DR NUMBER

1

AGENCY Forensicland PD			SUBMITTING AGENCY CASE # 1		PAGE ____ OF ____ S= SUSPECT V= VICTIM O= OTHER								
CASE OFFICER NAME Det. Getthem	BADGE 1	OFFICER'S DIRECT WORK PHONE (555) 555-5555	(1) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) Tammy Johnson		D.O.B. 01/16/1982	S V O <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>							
CASE OFFICER EMAIL getthem@forensicland.gov			CHARGES										
SPECIAL INSTRUCTIONS / CASE HISTORY See attached Summary/Supplemental			(2) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) Holly Roberts		D.O.B. 07/21/1978	S V O <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>							
			CHARGES										
			(3) ASSOCIATED INDIVIDUALS (LAST, FIRST, M) Timothy Johnson		D.O.B. 12/03/1980	S V O <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							
			CHARGES										
REQUESTS FOR ANALYSIS						ASSOCIATED INDIVIDUALS							
DPS ONLY	ITEM #	BRIEF DESCRIPTION OF EVIDENCE	BA	TOX	CS	DNA	F/T	LP	QD	CFU	(1)	(2)	(3)
	1	Knife (weapon used during assault)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	5	Shirt worn by Timothy Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6	Known standard from Tammy Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	7	Known standard from Holly Roberts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8	Known standard from Timothy Johnson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA = BLOOD ALCOHOL CS = CONTROLLED SUBSTANCES DNA = DNA & SEROLOGY F/T = FIREARMS AND TRACE LP = LATENT PRINTS QD = QUESTIONED DOCUMENTS TOX = TOXICOLOGY CFU = COMPUTER FORENSICS													
HAS THIS EVIDENCE BEEN EXAMINED BY ANOTHER AGENCY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, EXPLAIN													
N/A													
By submitting evidence to the crime lab for analysis, you agree to receive the reports in a simplified format. Please see www.azdps.gov/crimelab for more information.													
CHAIN OF CUSTODY													
DPS P&E USE ONLY	ITEM(S) / PACKAGE(S)	FROM NAME	ID NO.	TO NAME	ID NO.	PURPOSE	DATE / TIME						

Review of Performance Objective 4

- Demonstrate how to properly fill out the AZDPS DNA Supplemental Form
 - Any questions? Let's review some tips and tricks



Paperwork for Evidence Submission

Supplemental Form Tips and Tricks

- Let us know if there are multiple suspects (we will work an additional item)
- List if there are consensual sex partner(s) (CSP)
 - Also consider intimate touching (e.g. breastfeeding mother or kissing)
- If a suspect standard cannot be obtained, please note this on either form

Paperwork for Evidence Submission

Supplemental Form Tips and Tricks

- Questions 6, 7 and 8 – add item numbers as applicable
- Answer questions 2-11 with crime scene items in mind, not necessarily known standards
- If known driver standards are submitted, please indicate to us that these are “all of the known drivers”

How will you know if
you filled out your
paperwork properly or
if you missed
something???

Evidence Submission Outcomes

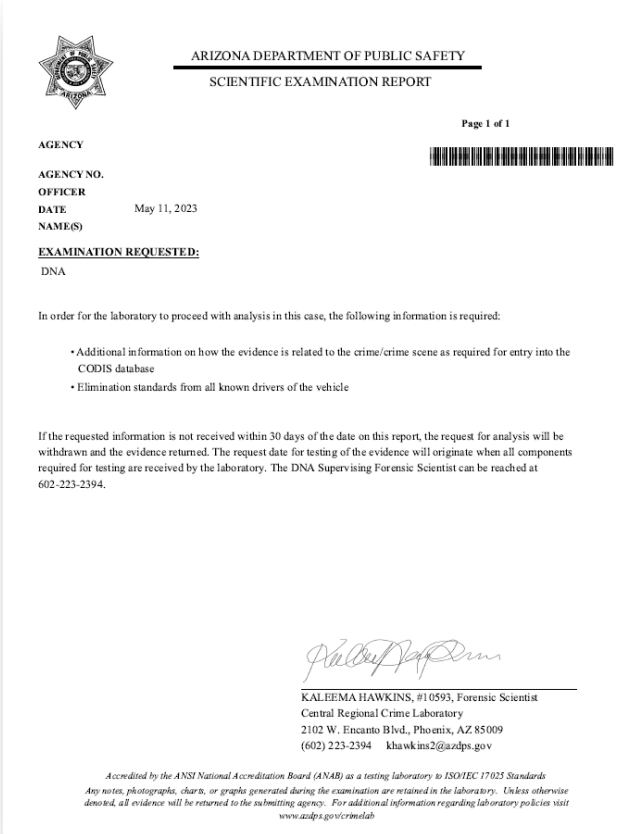
You will receive one (or more) of these reports:

- Agency Withdrawal Notification
 - We are missing information/standards
- Agency Withdrawal Report
 - We received no reply to notification
- DNA Report (with any serology results)
 - We had all necessary information/standards and worked your case



Agency Withdrawal Notification

- An effort to obtain standards and/or CODIS eligibility information
- Cases missing information will be issued this report
- Case analysis is on hold for 30 days. After 30 days, if we receive no response, evidence is returned to agency.



The image shows a sample of an "ARIZONA DEPARTMENT OF PUBLIC SAFETY SCIENTIFIC EXAMINATION REPORT". The form includes a header with the department name and title, a page number "Page 1 of 1", and a barcode. The form fields are filled with the following information: AGENCY (blank), AGENCY NO. (blank), OFFICER (blank), DATE (May 11, 2023), NAME(S) (blank), EXAMINATION REQUESTED: (DNA), and DNA (blank). The form also contains a section for "In order for the laboratory to proceed with analysis in this case, the following information is required:" with two bullet points: "Additional information on how the evidence is related to the crime/crime scene as required for entry into the CODIS database" and "Elimination standards from all known drivers of the vehicle". A section for "If the requested information is not received within 30 days of the date on this report, the request for analysis will be withdrawn and the evidence returned." is also present. The form is signed by KALEEMA HAWKINS, #10593, Forensic Scientist, Central Regional Crime Laboratory, 2102 W. Encanto Blvd., Phoenix, AZ 85009, (602) 223-2394, khawkins2@azdps.gov. The form is accredited by the ANSI National Accreditation Board (ANAB) as a testing laboratory to ISO/IEC 17025 Standards. The form also includes a footer with a disclaimer: "Any notes, photographs, charts, or graphs generated during the examination are retained in the laboratory. Unless otherwise denoted, all evidence will be returned to the submitting agency. For additional information regarding laboratory policies visit www.azdps.gov/crimlab".

ARIZONA DEPARTMENT OF PUBLIC SAFETY
SCIENTIFIC EXAMINATION REPORT

Page 1 of 1

AGENCY
AGENCY NO.
OFFICER
DATE May 11, 2023
NAME(S)
EXAMINATION REQUESTED:
DNA

In order for the laboratory to proceed with analysis in this case, the following information is required:

- Additional information on how the evidence is related to the crime/crime scene as required for entry into the CODIS database
- Elimination standards from all known drivers of the vehicle


If the requested information is not received within 30 days of the date on this report, the request for analysis will be withdrawn and the evidence returned. The request date for testing of the evidence will originate when all components required for testing are received by the laboratory. The DNA Supervising Forensic Scientist can be reached at 602-223-2394.

KALEEMA HAWKINS, #10593, Forensic Scientist
Central Regional Crime Laboratory
2102 W. Encanto Blvd., Phoenix, AZ 85009
(602) 223-2394 khawkins2@azdps.gov

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Agency Withdrawal

- We received no response to notification and evidence is returned to agency
- Re-submission is possible with required information/standards



ARIZONA DEPARTMENT OF PUBLIC SAFETY
SCIENTIFIC EXAMINATION REPORT

Page 1 of 1



AGENCY

AGENCY NO.

OFFICER


DATE
June 12, 2023

NAME(S)

EXAMINATION REQUESTED
DNA

RESULTS / INTERPRETATIONS

A notice was sent to you at least 30 days ago indicating that additional information and standards are needed in order to process your evidence for DNA. As of the date on this report, the laboratory has not received the required information; therefore, the evidence is being returned to your agency and the request for analysis is being withdrawn at this time. If the evidence in this case still needs to be processed, you must contact the DNA Supervising Forensic Scientist at (602) 223-2394.



KALEEMA HAWKINS, #10593, Forensic Scientist
Central Regional Crime Laboratory
2102 W. Encanto Blvd., Phoenix, AZ 85009
(602) 223-2394 khawkins2@azdps.gov

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DNA Report

- This means we worked the case and had all the required information/standards.
- Includes serology *and* DNA results



ARIZONA DEPARTMENT OF PUBLIC SAFETY
SCIENTIFIC EXAMINATION REPORT

Page 1 of 1

AGENCY



AGENCY NO.

OFFICER

DATE

May 11, 2023

NAME(S)

EXAMINATION REQUESTED

DNA and Serology

RESULTS/INTERPRETATIONS

	One swab from placard A	Blood: Positive
An STR DNA profile was obtained. This unidentified profile was entered into CODIS.		

NOTES

- Portions of all items referenced above have been retained in laboratory storage.
- STR profiles were produced using the PowerPlex Fusion 6C PCR Amplification Kit.
- The results for blood are from preliminary testing.
- CODIS searches will be routinely performed and any future matches will be reported.
- The DNA unit employs a team-based approach to casework analysis; therefore, portions of the analytical work in this case may have been performed by someone other than the analyst who signed this report.

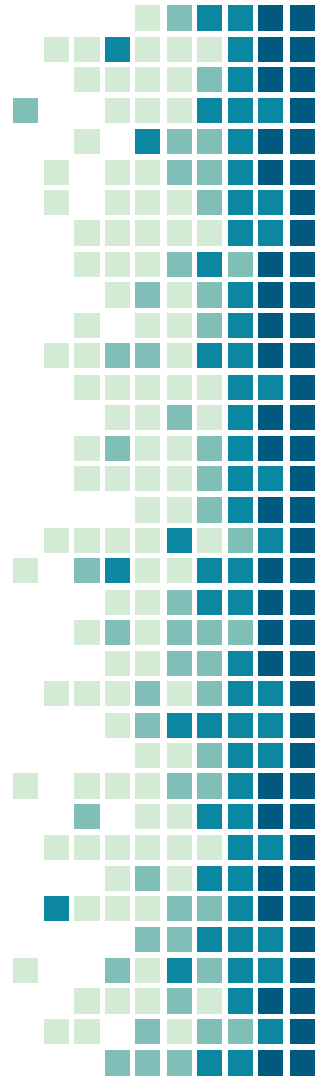
Sarah LaFragola

SARAH LAFRAGOLA, #7517, Forensic Scientist
Central Regional Crime Laboratory
2102 W. Encanto Blvd., Phoenix, AZ 85009
602-223-2668 slafragola@azdps.gov

Accredited by the ANSI National Accreditation Board (ANAB) as a testing laboratory to ISO/IEC 17025 Standards.
Any notes, photographs, charts, or graphs generated during the examination are retained in the laboratory. Unless otherwise denoted, all evidence will be returned to the submitting agency. For additional information regarding laboratory policies visit www.azdps.gov/crimelab

Performance Objectives

- Identify three sources of DNA
- Identify CODIS eligible/not CODIS eligible evidence given scenarios
- Demonstrate how to collect DNA from various types of evidence
- Demonstrate how to properly fill out the AZDPS DNA Supplemental Form



Q&A

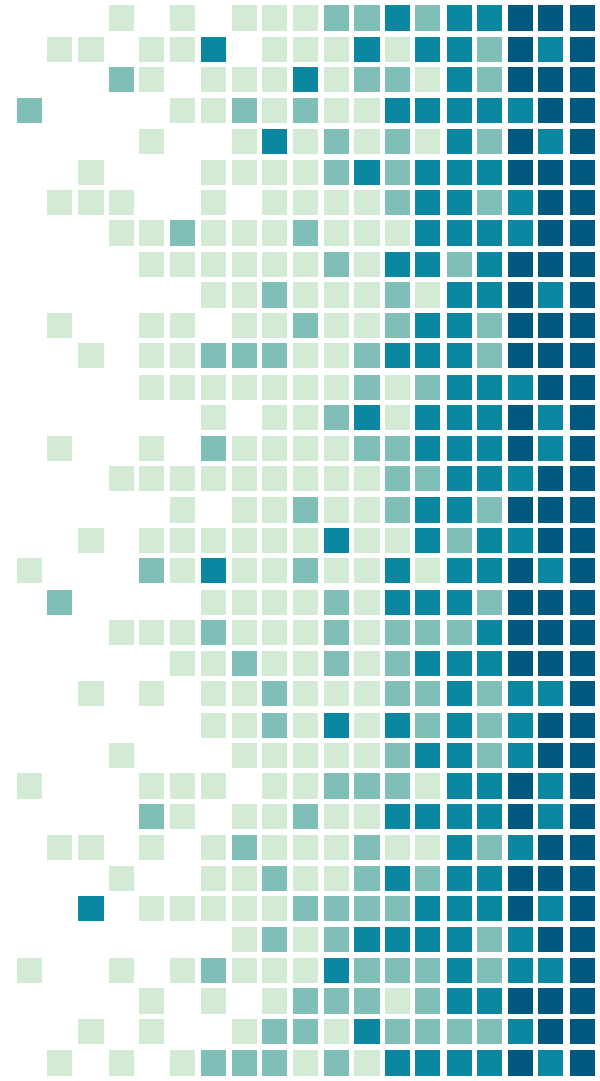


"I'll give
you a
topic"

- What did you want us to talk about that we didn't?
- CODIS questions?
- Questions about packaging/collection techniques?
- Case-specifics? What-ifs? Weird scenarios?
- Jellybeans contain neither jelly nor beans...discuss!

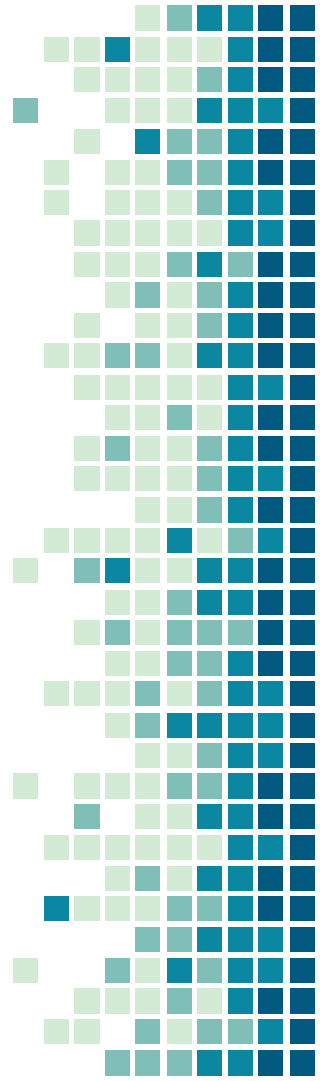
Please fill out your survey

Turn in to receive your POST credit
paperwork



AZDPS Crime Lab Main Line Phone Numbers

- **Phoenix** (Central Regional Crime Lab)
 - 602-223-2394
- **Tucson** (Southern Regional Crime Lab)
 - 520-746-4575
- **Flagstaff** (Northern Regional Crime Lab)
 - 928-773-3687



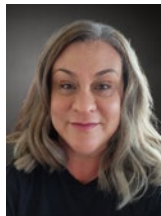
Supervisor Contact Information (Phoenix Lab)



Courtney Campbell, DNA Technical Unit Supervisor, CRCL
Desk: 602-223-2766, e-mail: ccampbell@AZDPS.gov



Kelli Raley, DNA Casework Unit Supervisor, CRCL
Desk: 602-223-2842, e-mail: kraley@AZDPS.gov



Stefanie Percy-Fine, Serology Unit Supervisor, CRCL
Desk: 602-223-2701, e-mail: spercy-fine@AZDPS.gov

Supervisor Contact Information (Phoenix Lab)



Kathi Troyer, DNA CODIS/Database Unit Supervisor, CRCL
Desk: 602-223-2865, e-mail: ktroyer@AZDPS.gov



Amy Gerow, Familial/FIGG Unit Supervisor, CRCL
Desk: 602-271-7413, e-mail: agerow@AZDPS.gov

Supervisor Contact Information (Tucson and Flagstaff labs)

Veronica Chamberlain, Supervisor, SRCL (Tucson)

DNA Unit Point of Contact

Desk: 520-746-4203, e-mail: vchamberlain@AZDPS.gov

Joey Fimbres, Supervisor, SRCL (Tucson)

Serology Point of Contact

Desk: 520-746-4578, e-mail: jfimbres@AZDPS.gov

Kortney Snider, Supervisor, NRCL (Flagstaff)

DNA/Serology Unit Point of Contact

Desk: 928-773-3641, e-mail: ksnider@AZDPS.gov



Questions about Rapid DNA?

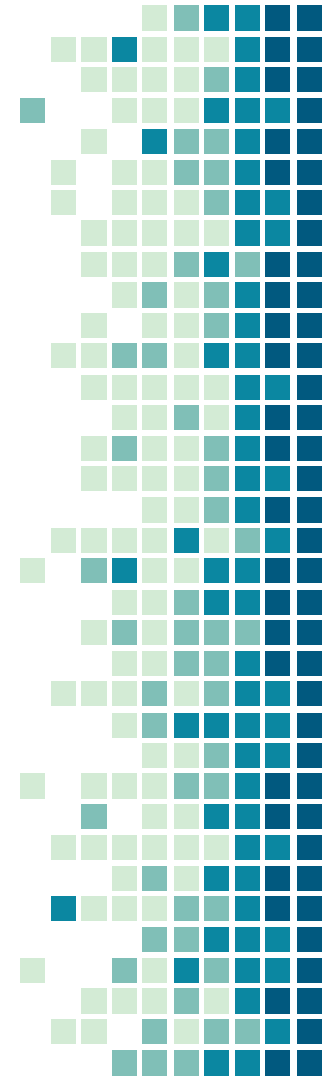
Mark Smith

Rapid DNA Supervisor

*Rapid DNA Program Point of
Contact*

Desk: 602-223-2889

e-mail: msmith@AZDPS.gov



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