



ARIZONA DEPARTMENT OF PUBLIC SAFETY
STUDENT TRANSPORTATION

2222 West Encanto Boulevard
 PO Box 6638, Mail Drop 3150
 Phoenix, Arizona 85005-6638

Phone: (602) 223-2646
 Fax: (602) 223-2923

Email: schoolbus@azdps.gov
 Website: <https://www.azdps.gov/services/enforcement-services/student-transportation>

EVACUATION DRILL

NOTIFICATION CONDUCTED RESCHEDULED CANCELLED

****Please Print Clearly****

TODAY'S DATE	DISTRICT / EMPLOYER		
SCHOOL NAME			
LOCATION OF TRAINING			
DATE(S) OF EVACUATION DRILL(S)			
TIME(S) OF DRILL(S)			
NUMBER OF PARTICIPANTS		SCHOOL YEAR	
DRIVERS NAME(S) AND CERTIFICATION NUMBER(S)			

 **Twice during every school year, a school shall conduct an evacuation drill of a school bus at the school including every passenger who rides or is in school on day of evacuation**

 **Use this form to notify the Student Transportation at least 14 days before an evacuation drill**

 **School shall submit form at least 14 hours before the date of any changes or cancellations**

 **Email completed form to schoolbus@azdps.gov**